



- I. CALL TO ORDER
- II. 3:00 PM -- EXECUTIVE SESSION
- III. MINUTES
  - a. Consider approving the minutes from the February 3, 2026 meeting.
- IV. 3:30 PM -- JOINT DISCUSSION
  - a. Joint Session with Chamber of Commerce Board of Directors regarding the Community-Based Strategic Plan.
- V. ADJOURNMENT



**REQUEST FOR ECONOMIC DEVELOPMENT  
ADVISORY BOARD ACTION  
CITY OF INDEPENDENCE  
MARCH 3, 2026**

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**Department Finance**

**Prepared By Lacey Lies**

**AGENDA ITEM** Consider approving the minutes from the February 3, 2026 meeting.

**SUMMARY RECOMMENDATION**

**BACKGROUND**

**SUGGESTED MOTION** I move to approve the minutes from the February 3, 2026 meeting.

**SUPPORTING DOCUMENTS**

1. February 3, 2026 EDAB Meeting Minutes

## Minutes of the Economic Development Advisory Board's February 3, 2026 Meeting

### I. Call to Order

Wayne Stephony, Vice-Chairperson, called the meeting to order.

**Present:** Jason Curtis, Jim Kelly, Rod Zinn, Wayne Stephany

**Absent:** Chuck Goad, Lori Kelley, Keith Stone

**Others Present:** Tabatha Snodgrass, Lisa Wilson, Melissa Johnson, April Nutt, Kelly Passauer, Lacey Lies, David Cowan

**Speaker:** Christopher Shires, Confluence

### II. Minutes

- a. Consider approving the minutes from the November 4, 2025 meeting.

**Motion:**

**On the motion of Jason Curtis, seconded by Jim Kelly the Commission I move to approve the minutes from the November 4, 2025 meeting. .**

**Aye: Jason Curtis, Jim Kelly, Rod Zinn, Wayne Stephany**

**Nay: None**

### III. Action Items

- a. Reorganization

**Motion:**

**On the motion of Wayne Stephany, seconded by Jason Curtis the Commission I move to appoint Chuck Goad as Chair, Wayne Stephony as Vice Chair, and Jason Curtis as Secretary..**

**Aye: Jason Curtis, Jim Kelly, Rod Zinn, Wayne Stephany**

**Nay: None**

- b. Set 2026 Meeting Time, Date, and Location

**Motion:**

**On the motion of Rod Zinn, seconded by Jim Kelly the Commission I move to set the 2026 meeting dates and locations as the first Tuesday of each month at 3:30 PM at City Hall court/commission room..**

**Aye: Jason Curtis, Jim Kelly, Rod Zinn, Wayne Stephany**

**Nay: None**

- c. Consider updating the Extension of Service Policy.

**Christopher Shires with Confluence spoke to the board, providing an overview of background information for the City's previous two Extension of**

## Minutes of the Economic Development Advisory Board's February 3, 2026 Meeting

Services Policies (1979 and 1996) and reviewed the highlights of the process and changes to the Extension of Services Policy recommended to the board. The proposed new policy is a consolidated Extension of Services Policy to replace the previous policies in full.

There were no comments or proposed changes to the policy by the EDAB members.

### **Motion:**

**On the motion of Jason Curtis, seconded by Wayne Stephany the Commission I move to forward the proposed consolidated Extension of Services Policy to the City Commission with comments and feedback from the Economic Development Advisory Board for consideration.**

**Aye: Jason Curtis, Jim Kelly, Rod Zinn, Wayne Stephany**

**Nay: None**

- d. Consider a request for an extension to the Kwikom Incentive Agreement.

**Kelly Passauer briefed the board with the Summary and Background information provided in the agenda packet. The board asked questions around the company's current status and whether the company had given any indication of when they would be picking up work again or finishing. Concerns were brought up regarding the quality of services being provided, noting that there are prolonged outages being reported by citizens and businesses. The board also discussed if there were any other possible alternatives and their desire for KwiKom to bring the board a game plan to present in person at their April 7th meeting.**

**Three motions were presented to the board based off of city staff discussions with Attorney Spenny Speake.**

### **Motion:**

**On the motion of Wayne Stephany, seconded by Jason Curtis the Commission Motion 2 - Allow Work Under Permit Only: I move that the Economic Development Advisory Board recommend that the City Commission acknowledge that the Grant Award Agreement with JMZ Corporation d/b/a KwiKom Communications expired on January 2, 2026, decline to extend or revive the Agreement, and allow KwiKom to continue construction under its existing permit, which expires April 7, 2026, subject to all applicable City requirements and further action by the City Commission..**

**Aye: Jason Curtis, Jim Kelly, Rod Zinn, Wayne Stephany**

**Nay: None**

## IV. Discussion

## Minutes of the Economic Development Advisory Board's February 3, 2026 Meeting

- a. Discuss the Community-Based Strategic Plan and the upcoming March 3, 2026 meeting.

**Kelly Passauer reminded board members that the next meeting will be part of the Community Based Strategic Planning initiative where Mackey Smith of Vickrey Leadership Solutions will come in to facilitate.**

**Motion:**

**On the motion of Rod Zinn, seconded by Jason Curtis the Commission I move to change the meeting time and location of the March 3, 2026 meeting to 3 PM in the Veterans Room of the Memorial Hall & Civic Center.**

**Aye: Jason Curtis, Jim Kelly, Rod Zinn, Wayne Stephany**

**Nay: None**

V. Adjournment

City staff brought forth an additional item for discussion - the Neighborhood Exterior Grant Program and potential programs or eligibility for sidewalk improvements. David Cowan provided background information on recent ADA complaints and a general overview of the City Code regarding sidewalk improvements, which are the responsibility of the homeowner. Discussion regarding the desire to help participate in cost sharing, if possible, was echoed from both City Staff and EDAB board members. Pros and cons as well potential issues like contractor availability, where to stop (alleys, non-accessible pathways, etc.) as were discussed and ultimately, proceed with caution and careful consideration was the directive. City staff plans to review a matching program from Pittsburg, KS as well as a plan from Lawrence, KS and bring the EDAB options to review at a later meeting in 2026.

**Motion:**

**On the motion of Jason Curtis, seconded by Rod Zinn the Commission I move to adjourn.**

**Aye: Jason Curtis, Jim Kelly, Rod Zinn, Wayne Stephany**

**Nay: None**



**REQUEST FOR ECONOMIC DEVELOPMENT  
ADVISORY BOARD ACTION  
CITY OF INDEPENDENCE  
MARCH 3, 2026**

**Department Admin**

**Prepared By Kelly Passauer**

**AGENDA ITEM** Joint Session with Chamber of Commerce Board of Directors regarding the Community-Based Strategic Plan.

**SUMMARY RECOMMENDATION** Consultant Mackey Smith will lead a focus group with the Economic Development Advisory Board and members of the Chamber Board of Directors to gather feedback for the City's Community-Based Strategic Plan. Please take a moment to fill out the survey prior to the meeting, which will take approximately 15 minutes:

[surveymonkey.com/r/indy2026](https://surveymonkey.com/r/indy2026)

**BACKGROUND**

**SUGGESTED MOTION**

**SUPPORTING DOCUMENTS**