

## Minutes of the City Commission's January 28, 2026 Meeting

### I. SPECIAL SESSION

Commissioners Present: Mayor Dean Hayse, Vice-Mayor Tim White, and Commissioner Scott Smith

City Staff Present: Kelly Passauer, City Manager; David Cowan, Assistant City Manager; Lacey Lies, Finance Director; April Nutt, Director of Housing Authority and David Schwenker, City Clerk/City Treasurer.

Visitors Present: None

#### A. Call to Order

**Mayor Hayse called the meeting to order.**

### II. ITEMS FOR COMMISSION ACTION

#### A. Consider authorizing an interfund transfer to the airport fund.

**The Airport Operating Fund experienced cash flow pressures during calendar year 2025 attributable to a combination of revenue fluctuations, expenditure timing, and other operational factors. As a result, the Airport Fund is reporting a cash balance deficit as of December 31, 2025.**

**While the Airport Fund generated significant revenues during the year, total cash outflows exceeded inflows. In addition, approximately \$85,000 in accounts receivable related to invoiced fuel sales had been billed but not yet collected as of year-end. These receivables are expected to be received; however, they do not eliminate the cash balance deficit reported at December 31, 2025.**

**To address the reported year-end cash position and ensure accurate financial reporting, staff is requesting City Commission authorization to record an interfund transfer from the Water/Sewer Capital Fund to the Airport Fund in the amount of \$125,000, effective as of December 31, 2025.**

**The City Commission may authorize the transfer as either:**

- a one-time transfer of financial support, or
- an interfund loan, with repayment terms established by the City Commission

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**Authorization of the transfer with an effective date of December 31, 2025 will allow the transaction to be properly reflected in the City's 2025 financial records and clearly document Commission intent.**

**Motion:**

**On the motion of Scott Smith, seconded by Tim White, the Commission authorized a one-time interfund transfer in the amount of \$125,000 from the Water/Sewer Capital Fund to the Airport Fund, effective as of December 31, 2025, to provide operating support and restore a positive cash balance.**

**Aye: Dean Hayse, Scott Smith, Tim White**

**Nay: None**

**III. ITEMS FOR DISCUSSION**

- A. Discuss progress of the Community-Based Strategic Plan and sanitation modifications.**

**City Manager Passauer gave a quick update on the Community-Based Strategic Plan and requested direction on the timing of sanitation modifications.**

**IV. ADJOURNMENT**


**Motion:**

**On the motion of Dean Hayse, seconded by Scott Smith, the Commission adjourned the meeting.**

**Aye: Dean Hayse, Scott Smith, Tim White**

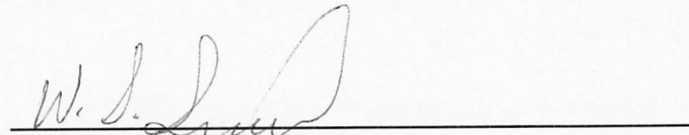
**Nay: None**

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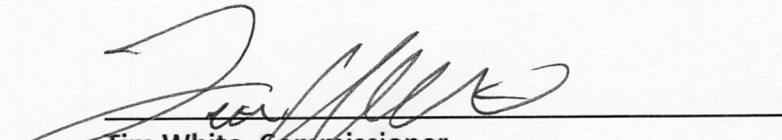
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Dean A. Hayse, Mayor



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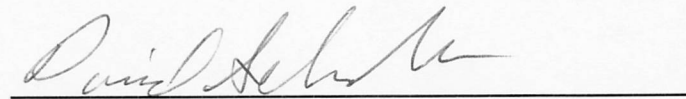
W. Scott Smith, Commissioner



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Tim White, Commissioner

Attest:



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City Clerk/Treasurer