

Minutes of the Independence City Commission's June 22, 2017 Meeting

The Independence City Commission met on June 22, 2017 at 5:30pm in the Veterans Room at Memorial Hall. Commissioner Leonhard Caflisch, Commissioner Fred Meier, and Commissioner Gary Hogsett were present. Others present included:

City Staff

Craig Whitehead, City Manager
Kelly Passauer, Assistant City Manager
Michael Borovetz, Director of Finance/City Clerk
David Cowan, Public Safety Director
Tim Emert, City Attorney
Terry Lybarger, Director of Utilities
Mike Passauer, Director of Public Works
Shawn Wallis, Fire Chief
Barry Beurskens, Fire Captain
April Nutt, Housing Authority Director
Barb Beurskens, Director of Parks & Zoo
Don Cushing, Building Inspector
Jerry Harrison, Police Officer

Visitors

Robert Meadows	Harold Baden
Jerry Bright	Gary Davidson
Debbie Miller	Tony Royse
Tabatha Snodgrass	Robin Royse
Charlotte Caflisch	Megan Royse
Louis Ysusi	Matt Jordan
Judy Ysusi	Dan Delich
Shawn Turner	Ken Brown
Andy Pitts	Clayton Volker
Amanda Williams	Lori Kelley
Larry McHugh	Ace Johnson
Jon Risner	Val DeFever
Brian Smith	John Kishpaugh
Lisa Wilson	Zach Webb
Charity Kossin	Mary Jo Meier
Lisa Richard	Jay Hall
Harry Johnson	Jean Barnett

Call to Order

Mayor Meier called the meeting order at 5:30 p.m.

Pledge of Allegiance to the United States of America

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City Licenses

Green Country Home Repair, LLC – Bartlesville, OK – John Bellmyer, Owner.
Tidy Whities Laundromat – 1908 W. Main Street – Jeff Cain, Owner.
Devil Dogit – 313 N. Penn Avenue – Brandon Schwarz, Owner.

Appointments

Park Board – 2 terms expiring July 1, 2017 – Applications due June 30, 2017
Tree Board – 1 term expired – Applications due June 30, 2017

Adoption of the Consent Agenda

a. Appropriations

1. A-1793

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Hogsett, the commission approved A-1793 for \$723,861.10

Aye: Caflisch, Meier, Hogsett

Nay: None

2. P-1759

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Hogsett, the commission approved P-1759 for \$132,961.73

Aye: Caflisch, Meier, Hogsett

Nay: None

b. Consider a request from Jerry Hall representing the Montgomery County 4-H Fair Board to install a memorial flag pole in honor of Jack Daniels at the southeast corner of the Middle Open 4-H Building at Riverside Park [CITIZENS].

Attached is an email from Jerry Hall, representing the Montgomery County 4-H Board requesting permission to install a memorial flag pole in memory of Jack Daniels at the southeast corner of the Middle Open 4-H Building at Riverside Park. The Park Board has reviewed the request and has indicated their consent. City staff recommends approval.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Hogsett, the commission approved the Montgomery County 4-H Fair Board

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to install a memorial flag pole in honor of Jack Daniels at the southeast corner of the Middle Open 4-H Building at Riverside Park

Aye: Caflisch, Meier, Hogsett

Nay: None

- c. Consider a request from Jenny Mitchell to barricade Gary Avenue from Mulberry Street to Donald Avenue on July 4, 2017 from 2 PM to midnight for a neighborhood block party [CITIZENS].**

Attached is an email from Jenny Mitchell requesting permission to hold a block party on Gary Avenue from Mulberry Street to Donald Avenue on July 4, 2017 from 2 PM to midnight for a neighborhood block party. The Public Safety Director and Police Chief have both reviewed this request and have no issues with it. City staff recommends approval.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Hogsett, the commission approved a request from Jenny Mitchell to barricade Gary Avenue from Mulberry Street to Donald Avenue on July 4, 2017 from 2 PM to midnight for a neighborhood block party

Aye: Caflisch, Meier, Hogsett

Nay: None

- d. Consider a request from the Axis Church to close Walnut Street, between 11th and 12th Streets on July 8, 2017 from 4 PM to 9 PM for a social event [CITIZENS].**

Attached is a request from Brian Smith, Pastor of Axis Church requesting to close Walnut Street in front of the Nazarene Activity Center, between 11th and 12th Streets on July 8, 2017 from 4 PM to 9 PM for a social event. Since they will be utilizing bouncy houses on City right-of-way they have agreed to provide special event insurance and list the City as an additional insured. City staff recommends approval pending receipt of proof of special event insurance for this event listing the city as an additional insured.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Hogsett, the commission approved a request from the Axis Church to close Walnut Street, between 11th and 12th Streets on July 8, 2017 from 4 PM to 9 PM for a social event

Aye: Caflisch, Meier, Hogsett

Nay: None

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- e. **Consider a request from the Independence Housing Authority to authorize submittal of a TBRA grant [CITIZENS/QUALITY OF LIFE SYSTEM].**

The Housing Authority requests authorization to submit the annual Tenant Based Rental Assistance (TBRA) Grant. City staff recommends approval.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Hogsett, the commission approved a request from the Independence Housing Authority to authorize submittal of a TBRA grant

Aye: Caflisch, Meier, Hogsett

Nay: None

- f. **Consider authorizing a Veterans Day Parade on Saturday, November 11, 2017 [CITIZENS/QUALITY OF LIFE SYSTEM].**

We have received a request from Lisa Wilson to conduct a Veterans Day Parade on Saturday, November 11, 2017. They would like the parade to begin on Penn Avenue at Maple Street and proceed to Chestnut Street or Locust Street. City staff recommends approval pending receipt and approval of a completed parade permit application.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Hogsett, the commission authorized a Veterans Day Parade on Saturday, November 11, 2017

Aye: Caflisch, Meier, Hogsett

Nay: None

Presentations

- g. **Presentation of budget requests [CITIZENS]:**

1. City on a Hill

This group originally requested to speak at the May 25, 2017 Commission meeting, however, they believed they were on the June 8, 2017 agenda and did not appear on May 25, 2017.

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Attached is information regarding their facilities. Charity Kossin will address the Commission regarding their funding request of \$10,000 from the liquor tax funds.

Charity Kossin, City on a Hill, addressed the Commission and provided them a background of the organization as well as the services that they provide at their facility. Commissioner Cafilisch ask how their services differ from Four County and Kossin responded that their program treats more serious addictions and is an inpatient facility that can treat 8 women at a time. She also noted that treatment periods run from 28-45 days.

As part of the presentation, City on a Hill is requesting \$10,000.00 from the City for the 2018 Budget from the Alcohol Tax. The Commission informed Kossin the request will be considered as part of the City's 2018 Budget process.

h. Presentation by Andrew Pitts, TreanorHL of the City Hall and Public Safety Center Feasibility Study and Master Plan, which includes the Steering Committee consensus [CITIZENS].

Andrew Pitts with TreanorHL has facilitated the Steering Committee over the past four months. Mr. Pitts will present the City Hall and Public Safety Center Feasibility Study and Master Plan, which includes the Steering Committee consensus.

Andy Pitts, TreanorHL, presented the findings and recommendations of the Steering Committee which was established to address the future plans for the site of City Hall and Public Safety Center. A total of six different options were established in the study process with the committee narrowing this down to three - Options A, B, and F - after evaluating all of the pros and cons of each option.

Pitts informed the Commission that the committee had reached a consensus and were making the recommendation of Option A which is renovating the 1916 City Hall building and building a new Public Safety facility in the parking lot on 6th and Myrtle, across the street to the north of 1916 City Hall.

Val DeFever and Louis Ysusi, members of the Steering Committee, also spoke to the Commission about their involvement in the committee process and the recommendation that was being presented.

Mayor Meier noted that the Commission needed to have a public meeting so the citizens could have an opportunity to be informed of the recommendation. Pitts suggested that the Commission wait until after the

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debt study was completed to hold a public meeting so the Commission would have a better idea of funding sources and options.

Public Hearing(s)

- i. Previously adjourned Public Hearings to consider condemnation of the following structures as dangerous and unsafe [CITIZENS]:

1. 223 W. Main Street

The Mayor opened the Public Hearing. The Building Inspector recommended adjourning the public hearing. After no comments from the public, the Mayor closed the Public Hearing.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Caflisch, the commission adjourned the public hearing for 223 W Main for 60 days.

Aye: Caflisch, Meier, Hogsett

Nay: None

2. 725 N. Penn Avenue

The Mayor opened the Public Hearing. The Building Inspector recommended adjourning the public hearing. After no comments from the public, the Mayor closed the Public Hearing.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Hogsett, the commission adjourned the public hearing for 725 N Penn for 60 days.

Aye: Caflisch, Meier, Hogsett

Nay: None

3. 809 N. 9th Street

The Mayor opened the Public Hearing. The Building Inspector recommended adjourning the public hearing. After no comments from the public, the Mayor closed the Public Hearing.

Motion:

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On the motion of Mayor Meier, seconded by Commissioner Hogsett, the commission adjourned the public hearing for 809 N 9th for 30 days.

Aye: Caflisch, Meier, Hogsett

Nay: None

4. 1228 N. 6th Street

The Mayor opened the Public Hearing. Clayton Volker, attorney representing Arvest Mortgage, stated that the bank is working with the owner and Building Inspector and Arvest is very interested in getting the property repaired. The Building Inspector told the Commission that a new contractor had been hired by the owner and repairs at the property has resumed and recommended adjourning the public hearing. After no further comments from the public, the Mayor closed the Public Hearing.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Caflisch, the commission adjourned the public hearing for 1228 N 6th for 60 days.

Aye: Caflisch, Meier, Hogsett

Nay: None

The Building Inspector will review each structure at the public hearings. After each public hearing is closed the Commission has the following options:

- To adopt a resolution condemning the structure(s) as dangerous and unsafe and providing 30 days to diligently pursue repair or removal;
- Adjourn the public hearing to a date and time specific; or
- Take no action, which would require starting the process over if the property was to be considered again for condemnation.

Items for Commission Action

j. Consider rescinding condemnation action for the following properties:

1. 404 N. 4th Street

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Caflisch, the commission adopted Resolution 2017-043 rescinding previous condemnation resolutions for 404 N 4th

Aye: Caflisch, Meier, Hogsett

Nay: None

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2. 1009 N. 17th Place

Action on rescinding condemnation for 1009 N 17th Place was tabled to allow the Building Inspector to work with the property owner on the removal of a driveway on the property.

3. 1201 W. Main Street

Motion:

On the motion of Mayor Meier, seconded by Commissioner Hogsett, the commission adopted Resolution 2017-042 rescinding previous condemnation resolutions for 1201 W Main

Aye: Caflisch, Meier, Hogsett

Nay: None

The Building Inspector will review the above properties with the Commission. The Commission has the following options for each property:

- Adopt a resolution rescinding condemnation action; or
- Take no action.

k. Consider authorizing staff to set the date to receive bids for removal of the following previously condemned structures at the following locations:

1. 300 S. 14th Street

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Hogsett, the commission authorized staff to set the date to receive bids for the removal of 300 S 14th

Aye: Caflisch, Meier, Hogsett

Nay: None

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2. 800 S. 6th Street

Motion:

On the motion of Commissioner Hogsett, seconded by Mayor Meier, the commission authorized staff to set the date to receive bids for the removal of 800 S 6th

Aye: Caflisch, Meier, Hogsett

Nay: None

3. 1124 W. Maple Street

Motion:

On the motion of Mayor Meier, seconded by Commissioner Hogsett, the commission authorized staff to set the date to receive bids for the removal of 1124 W Maple

Aye: Caflisch, Meier, Hogsett

Nay: None

4. 1207 N. 8th Street

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Hogsett, the commission authorized staff to set the date to receive bids for the removal of 1207 N 8th

Aye: Caflisch, Meier, Hogsett

Nay: None

5. 1304 W. Myrtle Street

Motion:

On the motion of Commissioner Hogsett, seconded by Mayor Meier, the commission authorized staff to set the date to receive bids for the removal of 1304 W Myrtle

Aye: Caflisch, Meier, Hogsett

Nay: None

The Building Inspector will review the above properties with the Commission.
The Commission has the following options for each property:

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- Authorize staff to set the date to receive bids for removal; or
- Take no action.

l. Consider bid(s) received and authorizing the Mayor to sign the contract and any other related documents regarding the KLINK Chestnut to Oak resurfacing project [CITIZENS/QUALITY OF LIFE SYSTEM].

Shawn Turner with TranSystems will be available to review the bid received for this project and answer any Commission questions. If the Commission wishes to proceed, then action will need to be taken to award the work and authorize the Mayor to sign any related documentation.

Shawn Turner, Transystem, discussed the bids and reviewed the project and with the Commission.

Motion:

On the motion of Commissioner Caflisch, seconded by Commissioner Hogsett, the commission awarded the bid to Mission Construction and authorized the Mayor to sign the contract and any other related documents regarding the KLINK Chestnut to Oak resurfacing project

Aye: Caflisch, Meier, Hogsett

Nay: None

m. Consider authorizing the Mayor to sign a work estimate for inspection for the Peter Pan Road/Main Street intersection project [CITIZENS/QUALITY OF LIFE SYSTEM].

Shawn Turner with TranSystems will be available to review the work estimate for inspection of the Peter Pan Road/Main Street intersection project and answer any Commission questions. If the Commission approves the work estimate, then the Mayor will need to be authorized to sign the related document(s).

Shawn Turner, Transystem, discussed the project and reviewed the work estimate with the Commission.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Caflisch, the commission approved the work estimate and authorized the Mayor to sign the contract and any other related documents regarding the Peter Pan Road/Main Street intersection project

Aye: Caflisch, Meier, Hogsett

Nay: None

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n. Consider adopting the following ordinances prepared by the City Attorney:

- 1. An ordinance adopting the 2012 Edition of the Residential Code with amendments and deletions**
- 2. An ordinance adopting the 2012 Edition of the International Building Code with amendments and deletions;**
- 3. An ordinance adopting the 2011 Edition of the National Electric Code with amendments and deletions;**
- 4. An ordinance adopting the 2012 Edition of the Uniform Plumbing Code with amendments and deletions;**
- 5. An ordinance adopting the 2012 Edition of the Uniform Swimming Pool, Spa, & Hot Tub Code;**
- 6. An ordinance regulating the Building Trades;**
- 7. An ordinance repealing City Code Sections 18-269, 18-270 and 18-271 and replacing them with new requirements pertaining to the moving of buildings;**
- 8. An ordinance repealing City Code Sections 46-171 through 46-181 and replacing them with new language pertaining to claims upon property insurance proceeds for charges upon real property; and**
- 9. An ordinance adopting the 2012 Edition of the International Existing Building Code [CITIZENS/BUSINESS & INDUSTRY/CITY EMPLOYEES].**

This item was tabled from your last meeting. The City Attorney has reworked the documents adopting the above listed ordinance along with the Building Inspector, Don Cushing and Sean Clapp. If the Commission has no further changes it is recommended that the previously listed ordinances be adopted.

This item was tabled by the Commission and will be re-presented at a future meeting when all of the codes are ready.

o. Consider recommendation from the Planning Commission regarding text amendments to the zoning code; specifically, Article IV, Section 403 and Article VIII, Section 803.4, relating to Banners [CITIZENS].

At the June 6, 2017 Planning Commission the following modifications shown in bold to the City zoning code were recommended:

403.0. – Definitions. *Banner*: A sign intended to be hung with or without a frame, possessing character[s,] letters or illustrations applied to paper, plastic or fabric of any kind excluding, flags, emblems and insignia **of** political,

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professional, religious, education, or corporate organizations **with the exception of logos for the city or organizations endorsed by the city**; and which are displayed for noncommercial purposes, **excluding community celebrations that are officially endorsed by the city.**

803.4 [Banners:] Banners advertising civic functions of nonprofit groups **and community celebrations that are officially endorsed by the City** may be hung over street rights-of-way upon the approval of the city manager.

If the Commission wishes to approve the above modifications, then it is recommended to authorize the Mayor to sign the attached ordinance prepared by the City Attorney.

Motion:

On the motion of Mayor Meier, seconded by Commissioner Caflisch, the commission authorized the Mayor to sign the ordinance prepared by the City attorney

Aye: Caflisch, Meier, Hogsett

Nay: None

Reports

p. Report on 2016 and 2017 Open Records Requests [CITIZENS].

At the last meeting staff was directed to prepare a report of the 2016 and 2017 Open Records Requests which is attached.

q. Report on City Projects and other updates [CITIZENS].

1. City Board Minutes

i. April 3, 2017 Park Board Minutes

ii. May 2, 2017 Planning Commission/Board of Zoning Appeals Minutes

Extra Item

r. Consider a request from the Independence Chamber of Commerce to co-sponsor an Independence Runs Back to School event at Riverside Park and Ralph Mitchell Zoo on August 1, 2 and 4, 2017 [CITIZENS].

Attached is an email and related attachments from the Chamber of Commerce to co-sponsor an Independence Runs Back to School event at Riverside Park and Ralph Mitchell Zoo on August 1, 2 and 4, 2017. The request would also include utilization of the Lone Chief Cabin for a water break for participants.
City staff recommends approval.

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Lisa Wilson, Director of the Independence Chamber of Commerce, addressed the Commission and provided details of the event.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Caflisch, the commission approved a request from the Independence Chamber of Commerce to co-sponsor an Independence Runs Back to School event at Riverside Park and Ralph Mitchell Zoo on August 1, 2 and 4, 2017

Aye: Caflisch, Meier, Hogsett

Nay: None

Commissioner Comments:

There were no Commissioner Comments for this meeting

Public Concerns:

Debbie Miller addressed the Commission relating to the KORA and the Open Records report that was prepared by City staff and presented at the Commission meeting. She said that a vote should have been taken by the Commission to direct City staff to prepare the report. She also stated that the report was inaccurate and was used to single out one person.

Executive Session:

Motion:

On the motion of Mayor Meier, seconded by Commissioner Caflisch, the commission called a 10 minute executive session according to Kansas Statute 75-4319 (b) (1) for the purpose of personnel matters of nonelected personnel, to end at 7:24. The executive session included Mayor Meier, Commissioner Hogsett, Commissioner Caflisch, Craig Whitehead, and Mike Borovetz.

Aye: Caflisch, Meier, Hogsett

Nay: None

After the motion and vote, Mayor Meier stated that the Commission would take a four minute recess prior to the Executive Session. Borovetz confirmed with the Mayor that meeting would return to open session at 7:24.

Mayor Meier called the meeting back to order at 7:24.

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Adjournment

Motion:

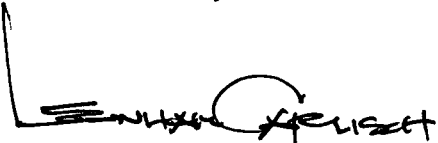
On the motion of Commissioner Caflisch, seconded by Commissioner Hogsett, the commission adjourned the meeting.

Aye: Caflisch, Meier, Hogsett

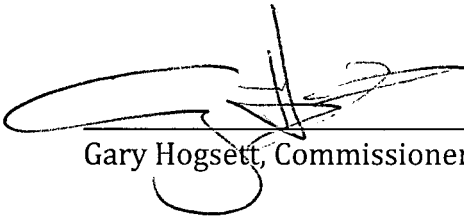
Nay: None



Fred Meier, Mayor

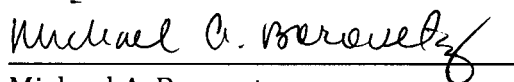


Leonhard Caflisch, Commissioner



Gary Hogsett, Commissioner

Attest:



Michael A. Borovetz

Director of Finance/City Clerk

Request Date	Requestor	Status	Description	Hours	Cost of Staff Time	Copying Fees	Computer Maint. Fee	Other expenses	Total
2/3/2016	John Cunningham	FULFILLED	Body cam video for 15-2569				\$5.00		\$5.00
2/8/2016	Debbie Miller	FULFILLED	Documents pertaining to the transfer of ownership of the former Mercy Hospital						
2/8/2016	Debbie Miller	FULFILLED	Correspondence between the Kansas Attorney General's Office and the City of Independence						
2/8/2016	Debbie Miller	FULFILLED	"First Friday" meeting discussing Mercy and healthcare Independence						
2/8/2016	Debbie Miller	FULFILLED	City Commission Resolution accepting the former Mercy Hospital facilities by the City of Independence						
2/8/2016	Debbie Miller	FULFILLED	Emails relating to the Mercy Hospital/ City Hall proposal	0.5	\$15.00				\$15.00
2/8/2016	Debbie Miller		TOTAL	0.5	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
3/10/2016	Debbie Miller	FULFILLED	City Commission minutes from 1/1/2012 to the present (3/10/2016) in which city commission met in executive session with healthcare providers	1	\$25.00		\$5.00		\$30.00
3/10/2016	Debbie Miller	UNKNOWN	Documents pertaining to the intention of Mercy to transfer ownership to the City						
3/10/2016	Debbie Miller	UNKNOWN	Mercy Hospital property(ies) lease agreements with the City						
3/10/2016	Debbie Miller	UNKNOWN	Letter of Intent between the City and St. John's						
3/10/2016	Debbie Miller	UNKNOWN	Payment documents for the leasing of the former Mercy Hospital						
3/10/2016	Debbie Miller	UNKNOWN	Attorney expenses						
3/10/2016	Debbie Miller	UNKNOWN	Transfer of Ownership documents of the Union Gas properties from the City to J.H. Enterprises LLC						
3/10/2016	Debbie Miller	UNKNOWN	Checks issued by the City to Bill White Realty related to the former Union Gas properties from the time the City purchased the properties until the city divested itself of those properties						
3/10/2016	Debbie Miller	UNKNOWN	City Commission minutes in which individuals express their ideas/opinions regarding ADA improvements						
3/10/2016	Debbie Miller	UNKNOWN	Correspondence between City Manager Webb denying the request of an individual and/or group to be placed on an agenda for a City Commission meeting						
3/10/2016	Debbie Miller		TOTAL	1	\$25.00	\$0.00	\$5.00	\$0.00	\$30.00

Request Date	Requestor	Status	Description	Hours	Cost of Staff Time	Copying Fees	Computer Maint. Fee	Other expenses	Total
3/15/2016	Debbie Miller	NOT AVAILABLE	Records showing efforts by the City to determine if Commissioner Gary Hogsett's participation in all things related to Mercy Hospital were/were not a conflict of interest						
3/15/2016	Debbie Miller	FULFILLED	Confidentiality agreement between the City and Mercy						
3/15/2016	Debbie Miller	FULFILLED	Unexecuted Letter of Intent between the City of Independence and Mercy						
3/15/2016	Debbie Miller	FULFILLED	All records memorializing agreements between the City and Mercy Hospital and/or Mercy Kansas Communities, Inc. Which pertain to the demolition of parts of the former Mercy Hospital facility, including but not limited to the demolition agreement						
3/15/2016	Debbie Miller	FULFILLED	Expenditures to Emert, Chubb, and Gettler, LLC and/or Jeff Chubb for services related to serving as the City Attorney for the City for the period beginning 1/1/2015 and ending 12/31/2015						
3/15/2016	Debbie Miller	FULFILLED	Expenditures related to city Manager Webb's salary and other taxpayer-funded benefits for the period beginning 1/1/2015 and ending 12/31/2015						
3/15/2016	Debbie Miller	FULFILLED	Minutes from the 2/26/2015 and 3/10/2015 City Commission meetings	1.6	\$50.00		\$5.00		\$55.00
3/15/2016	Debbie Miller		TOTAL	1.6	\$50.00	\$0.00	\$5.00	\$0.00	\$55.00
3/30/2016	Debbie Miller	FULFILLED	Records showing the date the City received the Letter of Intent from Mercy Hospital						
3/30/2016	Debbie Miller	WITHDRAWN	All records related to the Mercy Letter of Intent including, but not limited to all correspondence between the City and Mercy.						
3/30/2016	Debbie Miller	WITHDRAWN	All records related to the City accepting the former Mercy properties, including but not limited to correspondence between Mercy and the City						
3/30/2016	Debbie Miller	NOT AVAILABLE	Records showing the time City Attorney Chubb's letter dated 12/16/2015 was sent to Kansas Attorney General Derek Schmidt and the time Kansas Attorney General Derek Schmidt's letter dated 12/17/2015 was received by City Attorney Chubb						
3/30/2016	Debbie Miller	FULFILLED	Minutes from the 2/12/2015, 6/18/2015, 7/9/2015, 10/5/2015, 10/21/2015, 10/27/2015, 10/30/2015, and 12/7/2015 City Commission meetings						
3/30/2016	Debbie Miller	FULFILLED	The resolution considered and/or passed at the 2/12/2015 City Commission meeting relating to a code of ethics for elected officials						

Request Date	Requestor	Status	Description	Hours	Cost of Staff Time	Copying Fees	Computer Maint. Fee	Other expenses	Total
3/30/2016	Debbie Miller	FULFILLED	The resolution considered and/or passed at the 6/18/2015 City Commission meeting relating to the City opening the mail addressed and/or sent by City Commissioners						
3/30/2016	Debbie Miller	FULFILLED	The bond and/or proof of insurance provided by the contractor who damaged the street and curb at Penn and Laurel	0.6	\$20.00		\$5.00		\$25.00
3/30/2016	Debbie Miller		TOTAL	0.6	\$20.00	\$0.00	\$5.00	\$0.00	\$25.00
4/4/2016	Debbie Miller	NOT AVAILABLE	Letters or other records (from 1/1/2015 through 4/4/2016) in which the city has denied an individual's request to be placed on the agenda for a city commission meeting						
4/4/2016	Debbie Miller	INACTIVE	Any records relating to the transaction between the Independence City Commission and JH Enterprises LLC relating to some of the former Union Gas property, from the time the real estate sales contract was executed until the closing date.						
4/4/2016	Debbie Miller	EXEMPT	A blank copy of the evaluative tool used by the City Commissioner to evaluate the City Manager						
4/4/2016	Debbie Miller		TOTAL	0	\$0.00	\$0.00	\$0.00	\$0.00	
4/11/2016	Lyle Springer	FULFILLED	Agricultural Leases	0.1	\$2.50	\$2.50	\$5.00		\$10.00
4/7/2016	Debbie Miller	NOT AVAILABLE	Minutes from the commission meeting in which the City Attorney Jeff Chubb was authorized by the city commission to respond to the letter from Attorney Max Kautsxn dated 3/30/2016 and received by the City 4/1/2016						
4/7/2016	Debbie Miller	FULFILLED	Minutes from the 5/9/2013, 7/6/2015, and 7/16/2015 City Commission meetings						
4/7/2016	Debbie Miller	FULFILLED	Copy of the lease referenced in item "q" of the 5/9/2013 Commission agenda, and a copy of the check for the Commission						
4/7/2016	Debbie Miller	FULFILLED	The Letter of Intent between CRMC and the City						
4/7/2016	Debbie Miller	FULFILLED	All records that set forth Jeff Chubb's employment terms with the City	1.4	\$45.00		\$5.00		\$50.00
4/7/2016	Debbie Miller	NOT AVAILABLE	Micky Webb's current contract						
4/7/2016	Debbie Miller		TOTAL	1.4	\$45.00	\$0.00	\$5.00	\$0.00	\$50.00
4/18/2016	Debbie Miller	FULFILLED	A copy of the blank deed for Mercy, referenced by City Attorney Jeff Chubb at the 1/28/2016 City Commission meeting						
4/18/2016	Debbie Miller	FULFILLED	A copy of the signed lease between the City of Independence and St. John Health Systems and/or Jane Phillips Hospital						
4/18/2016	Debbie Miller	FULFILLED	Minutes from the 4/11/2013 City Commission meeting						

Request Date	Requestor	Status	Description	Hours	Cost of Staff Time	Copying Fees	Computer Maint. Fee	Other expenses	Total
4/18/2016	Debbie Miller	FULFILLED	Minutes from the 5/23/2013 City Commission meeting and a copy of the check issued as a result of item "k" on the agenda						
4/18/2016	Debbie Miller	FULFILLED	Hard copy of the video for the 1/28/2016 and 4/14/2016 City Commission meetings					\$32.00	\$32.00
4/18/2016	Debbie Miller	FULFILLED	All monies received and all expenditures related to all the properties transfereed from Mercy Kansas Communities, Inc., to the City from the date the properties were transferred through 3/31/2016	2	\$60.00		\$5.00		\$65.00
4/18/2016	Debbie Miller		TOTAL	2	\$60.00	\$0.00	\$5.00	\$32.00	\$97.00
4/28/2016	Debbie Miller	FULFILLED	Invoice requested by Commissioner Caflisch during the 4/25/2016 Commission meeting	0.5	\$15.00		\$5.00		\$20.00
5/3/2016	Debbie Miller	NOT AVAILABLE	Any amendment to the contract between the City and Josh Heller for the first floor of the former Union Gas properties, between 3/12/2013 and 10/31/2013						
5/3/2016	Debbie Miller	FULFILLED	Rerds pertaining to the annual percentage rate increase, annual Water Department revenues and amount of monies moved from the Water Department funds to other funds and the funds to which those monies were moved, in regards to the Water Department for the years 2011, 2012, 2013, 2014 and 2015	1	\$31.67				\$31.67
5/3/2016	Debbie Miller	FULFILLED	Invoices for the first quarter of 2016 labeled "Other Professional Service"	1	\$31.67				\$31.67
5/3/2016	Debbie Miller	FULFILLED	All correspondence between the City and Attorney Larry Baer from the Kansas League of Municipalities from 2/1/2016 through 5/3/2016	1	\$31.67		\$5.00		\$36.67
5/3/2016	Debbie Miller		TOTAL	3	\$95.00	\$0.00	\$5.00	\$0.00	\$100.00
5/18/2016	Debbie Miller	FULFILLED	All expenditures related to Attorney Larry Baer's training session for the City Commission on 4/25/2016						
5/18/2016	Debbie Miller	FULFILLED	A hard copy of the video from the 5/12/2016 City Commission meeting					\$8.00	\$8.00
5/18/2016	Debbie Miller	NOT AVAILABLE	A copy of city policy referenced by the Assistant City Manager referenced in the 5/12/2016 City Commission meeting						
5/18/2016	Debbie Miller	FULFILLED	Records giving the procedure for filling a commission seat that becomes vacant before the end of a commissioner's normal term	0.8	\$25.00		\$5.00		\$30.00
5/18/2016	Debbie Miller		TOTAL	0.8	\$25.00	\$0.00	\$5.00	\$8.00	\$38.00
5/20/2016	Fred Meier	FULFILLED	Minutes expenses, revenue related to remodeling of bathrooms in JC Penny building			\$0.45	\$5.00		\$5.45
5/20/2016	Rusty Arnold	FULFILLED	9/30/2010 City Commission meeting minutes	0.1	\$2.00	\$0.15			\$2.15

Request Date	Requestor	Status	Description	Hours	Cost of Staff Time	Copying Fees	Computer Maint. Fee	Other expenses	Total
6/6/2016	Debbie Miller	FULFILLED	Presentation outlines made by Safety Director David Cowen during the 5/26/2016 City Commission meeting						
6/6/2016	Debbie Miller	FULFILLED	Oath of office given to commissioners prior to serving as commissioner	0.6	\$18.00		\$5.00		\$23.00
6/6/2016	Debbie Miller	FULFILLED	Hard copy of the 5/26/2016 City Commission meeting					\$8.00	\$8.00
6/6/2016	Debbie Miller	NOT AVAILABLE	All written plans pertaining to the transformation of the former Mercy Hospital into a new city hall, presented to the commission by Micky Webb and approved by the Commission prior to the 12/17/2015 vote on the acceptance of the former Mercy properties						
6/6/2016	Debbie Miller		TOTAL	0.6	\$18.00	\$0.00	\$5.00	\$8.00	\$31.00
6/13/2016	Debbie Miller	FULFILLED	Copies of ordinances with supporting documentation increasing water, sewer and sanitation rates for the years 2010 - 2015	0.5	\$15.87				\$15.87
6/13/2016	Debbie Miller	FULFILLED	Copies of financial statement for the water and sewer department showing all revenue and expense line items for the years 2010 - 2015	0.5	\$15.87				\$15.87
6/13/2016	Debbie Miller	NOT AVAILABLE	Copies of ordinances with supporting documentation transferring funds out of and into the water and sewer funds for the years 2010 - 2015						
6/13/2016	Debbie Miller	FULFILLED	Records showing when the overheads used in David Cowan's presentation during the 5/26/2016 City Commission meeting were added to the City's website	0.5	\$15.86		\$5.00		\$20.86
6/13/2016	Debbie Miller	NOT AVAILABLE	Minutes from the meeting in which the evaluative tool currently used to evaluate the City Manager was approved by the Commission.						
6/13/2016	Debbie Miller		TOTAL	1.5	\$47.60	\$0.00	\$5.00	\$0.00	\$52.60
6/17/2016	Louis Ysusi	FULFILLED	Renovation plan of City Hall	0.5	\$50.00		\$5.00		\$55.00
6/20/2016	Debbie Miller	NOT AVAILABLE	The "Montgomery County Mitigation Plan" referenced at the 6/14/2016 Commission meeting						
6/20/2016	Debbie Miller	FULFILLED	All 2015 expenditures including salary and benefits paid for by tax dollars for David Cowan, Director of Public Safety						
6/20/2016	Debbie Miller	FULFILLED	The job description of the Director of Public Safety	1.75	\$55.53		\$5.00		\$60.53
6/20/2016	Debbie Miller		TOTAL	1.75	\$55.53	\$0.00	\$5.00	\$0.00	\$60.53
6/20/2016	Hillary Lawrence	INACTIVE	2014-110 Daycare Ordinance						
6/23/2016	Andy Taylor	FULFILLED	Records identifying the healthcare facility that was the destination of every ambulance dispatched from the City since 10/1/2015						

Request Date	Requestor	Status	Description	Hours	Cost of Staff Time	Copying Fees	Computer Maint. Fee	Other expenses	Total
6/23/2016	Andy Taylor	FULFILLED	Written policies and/or procedures related to transportation of patients by ambulance that have been effective since 10/1/2015	0.3	\$10.00		\$5.00		\$15.00
6/23/2016	Andy Taylor		TOTAL	0.3	\$10.00	\$0.00	\$5.00	\$0.00	\$15.00
6/30/2016	Debbie Miller	FULFILLED	All expenditures paid by the City in 2015 on behalf of David Cowan, Director of Public Safety, including but not limited to salary, insurance, retirement and other employee benefits.	0.3	\$45.00				\$45.00
6/30/2016	Debbie Miller	FULFILLED	Breakdown of the \$55.53 "Cost of Staff Time" for 6/17/2016 KORA request						
6/30/2016	Debbie Miller	FULFILLED	Minutes from the 5/28/2014 and 9/25/2014 City Commission meetings						
6/30/2016	Debbie Miller		TOTAL	0.3	\$45.00	\$0.00	\$0.00	\$0.00	\$45.00
7/7/2016	Debbie Miller	FULFILLED	Agenda and minutes for the meeting in which the City adopted the Multi-Hazard Mitigation Plan						
7/7/2016	Debbie Miller	FULFILLED	Any and all documents indicating any and all expenditures by the City related to the 3/2016 and 6/2016 "City Hall News" flyers	2	\$63.46				\$63.46
7/7/2016	Debbie Miller	FULFILLED	A DVD of the 6/30/2016 City Commission meeting				\$5.00	\$8.00	\$13.00
7/7/2016	Debbie Miller		TOTAL	2	\$63.46	\$0.00	\$5.00	\$8.00	\$76.46
7/11/2016	Marilyn Evenson	FULFILLED	2016 wage scales by job title						
7/11/2016	Amy Richards	INACTIVE	Purchase order number, purchase date, line item details, line item quantity, line item price, vendor ID number, name, address, contact personnel, and beginning of fiscal year						
7/11/2016	Debbie Miller	NOT AVAILABLE	All records related to the City Commission's 7/28/2016 decision to move some City offices to the former Mercy Hospital facility						
7/11/2016	Debbie Miller	FULFILLED	All monies received (including but not limited to rent and sales proceeds) and all expenditures related to Building D and any other properties transferred from Mercy Kansas Communities, Inc., and the City	0.5	\$15.87		\$5.00		\$20.87
7/11/2016	Debbie Miller		TOTAL	0.5	\$15.87	\$0.00	\$5.00	\$0.00	\$20.87
8/2/2016	Amy Richards	FULFILLED	Purchasing record from 1/1/2016 - present (8/2/2016)	0.5	\$15.00		\$5.00		\$20.00
8/2/2016	Debbie Miller	FULFILLED	Hard copy of the 7/28/2016 video of the Independence City Commission meeting					\$8.00	\$8.00
8/2/2016	Debbie Miller	FULFILLED	All records and supporting documents related to electric service for Building D from 1/1/2016 through 6/30/2016 including but not limited to statements, billings, letters, and notices	0.75	\$23.79		\$5.00		\$28.79
8/2/2016	Debbie Miller		TOTAL	0.75	\$23.79	\$0.00	\$5.00	\$8.00	\$36.79

Request Date	Requestor	Status	Description	Hours	Cost of Staff Time	Copying Fees	Computer Maint. Fee	Other expenses	Total
8/4/2016	Max Kautsch	EXEMPT	Records identifying the healthcare facility that was the destination of every ambulance dispatched from the City between 9/1/2015 and 9/30/2015						
8/4/2016	Max Kautsch	EXEMPT	Records identifying the healthcare facility that was the destination of every ambulance dispatched from the City between 6/1/2016 and 6/30/2016						
8/4/2016	Max Kautsch	FULFILLED	Records identifying the local freedom of information officer designated by the City					\$3.55	\$3.55
8/4/2016	Max Kautsch		TOTAL	0	\$0.00	\$0.00	\$0.00	\$3.55	\$3.55
8/5/2016	Debbie Miller	FULFILLED	Latest projected costs for the operation of Building D						
8/5/2016	Debbie Miller	NOT AVAILABLE	Micky Webb's contingency plans for the relocation of City offices and staff, should City Hall be rendered useless due to natural or manmade disasters and for the provision of water to Independence residents should the Water Department be rendered useless due to natural or manmade disasters						
8/5/2016	Debbie Miller	FULFILLED	All 2015 expenditures including but not limited to salary and benefits, paid for by tax dollars for Jennifer Rutledge, City Clerk	0.25	\$7.93		\$5.00		\$12.93
8/5/2016	Debbie Miller		TOTAL	0.25	\$7.93	\$0.00	\$5.00	\$0.00	\$12.93
8/19/2016	Andrew Livingston	FULFILLED	List of attendees of 8/11/2016 City Commission meeting				\$5.00		\$5.00
8/29/2016	Leonard Cafilisch	UNKNOWN	Heckman & Associates invoice of I-1427-18, I-1608-01, I-201604201928, I-20164201932 with purchase orders						
8/29/2016	Robert Montgomery	INACTIVE	Proof and extent of sewer work in 2009 near 812 West Maple Street						
8/30/2016	Vic Wible	FULFILLED	Financial reports from 4/2016 - 6/2016				\$5.00		\$5.00
8/31/2016	Debbie Miller	NOT AVAILABLE	All contracts between the City and Express Personnel for the period from 1/1/2011 through 7/31/2016						
8/31/2016	Debbie Miller	FULFILLED	All expenditures to Express Personnel for the period beginning 1/1/2015 through 12/31/2015	0.25	\$7.93				\$7.93
8/31/2016	Debbie Miller	EXEMPT	All 2015 expenditures paid for by taxpayers for Jennifer Rutledge, City Clerk, and David Cowan, including but not limited to retirement, health insurance, life insurance, and FICA						
8/31/2016	Debbie Miller	NOT AVAILABLE	All plans developed by City Staff, as well as handouts distributed to commissioners and overheads shown to commissioners, related to the City's polycart program	0.25	\$7.93				\$7.93
8/31/2016	Debbie Miller	FULFILLED	A copy of video for the 8/11/2016 and 8/25/2016 City Commission meetings					\$16.00	\$16.00

Request Date	Requestor	Status	Description	Hours	Cost of Staff Time	Copying Fees	Computer Maint. Fee	Other expenses	Total
8/31/2016	Debbie Miller	NOT AVAILABLE	The agenda and minutes from the Commission meeting(s) where the Commission approved the contingency plan for the relocation of City offices and staff, should City Hall be rendered useless as well as the contingency plan for the provision of water to Independence residents should the Water Department be rendered useless.						
8/31/2016	Debbie Miller	FULFILLED	Job description and 2016 base salary for Joanne Smith	0.25	\$7.92		\$5.00		\$12.92
8/31/2016	Debbie Miller		TOTAL	0.75	\$23.79	\$0.00	\$5.00	\$16.00	\$44.79
9/15/2016	Debbie Miller	FULFILLED	All record related to the City's recycling program including all plans developed by City Staff, all handouts distributed to commissioners and all overheads shown to commissioners	3	\$95.19				\$95.19
9/15/2016	Debbie Miller	FULFILLED	Invoices for the former City Hall expenditures including electrical services for 4/2016, 5/2016 and 6/2016, gas service for 4/2016, 5/2016 and 6/2016, as well as insurance premiums for one year	0.25	\$7.93				\$7.93
9/15/2016	Debbie Miller	FULFILLED	Invoices for the current City Hall expenditures including electrical services for 4/2016, 5/2016 and 6/2016, gas service for 4/2016, 5/2016 and 6/2016, as well as insurance premiums for one year	0.25	\$7.93				\$7.93
9/15/2016	Debbie Miller	FULFILLED	All expenditures related to the ADA ramp at 6th and Cherry						
9/15/2016	Debbie Miller	FULFILLED	Journal entries with supporting documentation transferring funds out of and into the water and sewer funds for the years 2010 - 2015						
9/15/2016	Debbie Miller	FULFILLED	DVD of the 9/8/2016 City Commission meeting					\$8.00	\$8.00
9/15/2016	Debbie Miller	NOT AVAILABLE	All records pertaining to a statement made by the City Clerk in the 5/26/2016 City Commission meeting regarding information received in a previous Open Records Request	0.25	\$7.93				\$7.93
9/15/2016	Debbie Miller		TOTAL	3.75	\$118.98	\$0.00	\$0.00	\$8.00	\$126.98
9/27/2016	Debbie Miller	FULFILLED	Invoices for printing costs for <i>City Hall News</i> for 2016 first and second quarters						
9/27/2016	Debbie Miller	FULFILLED	All expenditures to Hoite Castor from 1/1/2016 through 8/31/2016						
9/27/2016	Debbie Miller	FULFILLED	Timeline referenced in the 9/22/2016 relating to City Hall facilities	0.15	\$4.75				\$4.75
9/27/2016	Debbie Miller	FULFILLED	Plans approved by the City Commission for the use of the property at 122 East Locust Street	1.74	\$56.07				\$56.07

Request Date	Requestor	Status	Description	Hours	Cost of Staff Time	Copying Fees	Computer Maint. Fee	Other expenses	Total
9/27/2016	Debbie Miller	FULFILLED	Any correspondence, reports, or other records between the City and the USDA/Animal and Plant health Inspection Service related to Ralph Mitchel Zoo received on/between 4/12/2012 and 9/15/2016	0.8	\$85.87		\$5.00		\$90.87
9/27/2016	Debbie Miller		TOTAL	2.69	\$146.69	\$0.00	\$5.00	\$0.00	\$151.69
10/7/2016	Debbie Miller	FULFILLED	The 2014 general ledger detail for line item number 33-562-8695, West Main Street also all journal entries, with its supporting documentation, that has been charged to this line item						
10/7/2016	Debbie Miller	FULFILLED	The 2014 general ledger detail for line item number 33-562-8922, sewer development in Country Village, also all journal entries, with its supporting documentation, that has been charged to this line item						
10/7/2016	Debbie Miller	FULFILLED	All records showing the fee schedule the City has established with City Attorney Jeff Chubb from 1/1/2015 through 9/30/2016	0.5	\$15.86		\$5.00		\$20.86
10/7/2016	Debbie Miller		TOTAL	0.5	\$15.86	\$0.00	\$5.00	\$0.00	\$20.86
10/18/2016	Debbie Miller	FULFILLED	All records regarding action taken in the 11/2010 City Commission meeting regarding a request from Debbie Miller to close an alley behind her Mother's home at 713 North Penn Avenue					\$5.00	\$5.00
10/18/2016	Debbie Miller	FULFILLED	A DVD of the 5/12/2016, 5/26/2016, 6/14/2016, 7/6/2016 and 10/13/2016 City Commission meetings					\$40.00	
10/18/2016	Debbie Miller	FULFILLED	Invoices for all expenditures related to new sump pumps installed in the former City Hall	2	\$63.46				\$63.46
10/18/2016	Debbie Miller	FULFILLED	Copy of a slide from the 7/6/2016 Special City Commission meeting regarding health insurance benefitis for employee	0.5	\$16.00				\$16.00
10/18/2016	Debbie Miller		TOTAL	2.5	\$79.46	\$0.00	\$0.00	\$45.00	\$124.46
10/19/2016	Vic Wible	NOT AVAILABLE	General fund records for 8/2016						
10/26/2016	Lisa Richard	FULFILLED	Exhibit "A" for North Penn Neighborhood			\$0.90	\$5.00		\$5.90
11/8/2016	Vic Wible	FULFILLED	Financial statements 1/2016 - 9/2016	0.5	\$15.86		\$25.00		\$40.86
11/23/2016	Uvi Patel	WITHDRAWN	Building permits issued in 2016						
11/30/2016	Debbie Miller	FULFILLED	Operational, maintenance and utility expendiures for 10/2016 for all properties in the 800 block of West Laurel and the property at 120 North 6th Street						
11/30/2016	Debbie Miller	FULFILLED	Record showing the legal resolution to the dispute related to damage done by a Wichita firm in and around the intersection of Penn Avenue and East Laurel	0.2	\$29.00				\$29.00
11/30/2016	Debbie Miller	FULFILLED	The general ledger details for line items 33-561-8691, 33-561-8694, 33-561-8697	1.35	\$42.62		\$25.00		\$67.62
11/30/2016	Debbie Miller		TOTAL	1.55	\$71.62	\$0.00	\$25.00	\$0.00	\$96.62

Request Date	Requestor	Status	Description	Hours	Cost of Staff Time	Copying Fees	Computer Maint. Fee	Other expenses	Total
12/8/2016	Andy Taylor	Fulfilled	Utility rate structure ordinances for 2015 and 2016 years	0.25	\$8.52	\$1.35			\$9.87
12/16/2016	Debbie Miller	FULFILLED	Operational, maintenance and utility expenditures for 11/2016 for all properties in the 800 block.	0.25	\$7.93				\$7.93
12/16/2016	Debbie Miller	FULFILLED	Operational, maintenance, and utility expenditures for October and November, 2015, related to the properties owned by the City at 120 North 6th Street	0.25	\$7.93				\$7.93
12/16/2016	Debbie Miller	FULFILLED	All expenditures by the City relating to the legal proceedings between the City of Independence Fiber Network, LLC, and Wichita Electric Company, LLC.	1.5	\$47.60		\$25.00		\$72.60
12/16/2016	Debbie Miller	EXEMPT	The rate study for water and sewer rates conducted this year, referenced by Micky Webb and Commissioners during Commission meetings in 2016						
12/16/2016	Debbie Miller		TOTAL	2	\$63.46	\$0.00	\$25.00	\$0.00	\$88.46