

**Minutes of the Planning and Zoning Commission/Board of Zoning Appeals's December 3,
2024 Meeting**

I. Call to Order

Present: Michelle Anderson, Tim Haynes, Rachel Lyon by phone, Mary Jo Dancer and Butch Holum

Absent: Lisa Richard, Gary Hogsett, Kym Kays and Rita Ortolani

City Staff Present: Kelly Passauer, City Manager/Zoning Administrator; David Cowan, Assistant City Manager; David Schwenker, City Clerk and Maurice Garlet, Building Inspector

Guests: Larry McHugh, Abbey Hebbert and Chris Shires

Tim Haynes called the meeting to order.

II. Minutes

- a. Consider approving minutes of the November 12, 2024 meeting.

Motion:

On the motion of Mary Jo Meier, seconded by Butch Holum the Commission amended the minutes to show that Rachel Lyon was present and Gary Hogsett and Michelle Anderson were absent from the November 12th meeting.

Aye: Michelle Anderson, Tim Haynes, Rachel Lyon, Mary Jo Meier, Butch Holum

Nay: None

III. Board of Zoning Appeals (Does not include outside City appointments)

IV. Planning Commission

- a. Worksession on Zoning Code Update.

This is a work session, and no action is anticipated. There will be a discussion of initial rough drafts of possible changes to the zoning code. The consultant will be available to review these drafts with the Planning Commission.

Abbey Hebbert and Chris Shires led the discussion.

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V. Discussion

VI. Adjournment

Motion:

**On the motion of Rachel Lyon, seconded by Butch Holum the Commission
adjourned the meeting.**

**Aye: Michelle Anderson, Tim Haynes, Rachel Lyon, Mary Jo Dancer, Butch
Holum**

Nay: None



Rachel Lyon, Chairperson

Lisa Richard, Vice-Chair