

Minutes of the City Commission's April 11, 2024 Meeting

I. REGULAR SESSION

Commissioners Present: Mayor Tim Emert , Vice-Mayor Scott Smith and Commissioner Dean Hayse

City Staff Present: Kelly Passauer, City Manager; David Cowan, Assistant City Manager; Jeff Chubb, City Attorney; David Schwenker, City Clerk/City Treasurer; Shawn Wallis, Fire/EMS Chief; April Nutt, Director of Housing Authority; Scott Patton, Park and Zoo Director and David Hutchings, Interim Chief of Police.

Visitors Present: Larry McHugh, Brea Sanford, Charlet Pemberton, Ginger Hill, Machele Korhn, Bethany Beshear, Mason Metcalf, Anthony Paolini and Ned Stichman.

A. Call to Order

Mayor Emert called the meeting to order.

B. Pledge of Allegiance to the United States of America

C. Adoption of Agenda

Motion:

On the motion of Dean Hayse, seconded by Scott Smith, the Commission adopted the agenda.

Aye: Tim Emert, Dean Hayse, Scott Smith

Nay: None

II. CONSENT AGENDA

Motion:

On the motion of Scott Smith, seconded by Dean Hayse, the Commission adopted the consent agenda.

Aye: Tim Emert, Dean Hayse, Scott Smith

Nay: None

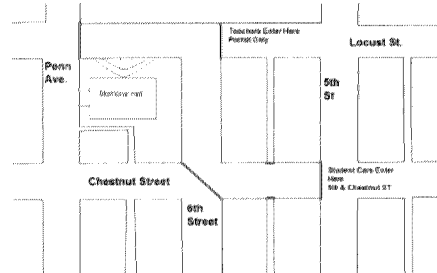
A. Consider street closing for Independence High School Prom.

Brenda White, with USD 446, is requesting the following streets be blocked

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on April 20, 2024, from 4:00 pm to approximately 8:30 pm. The blocked streets will allow the Prom participants to drive up and walk into the Civic Center. The following diagram shows the streets that will be blocked during this time.

- Locust from Penn-6th street
- 6th Street from Locust-Chestnut
- Chestnut from 6th-5th street



Suggested Motion:

I move to approve closing Chestnut, 6th, and Locust Streets for the prom procession.

- B. Consider authorizing TranSystems to prepare and submit Off-System Bridge grant applications for the Cherry Street Bridge.

Kansas Department of Transportation (KDOT) Off-System Bridge applications and Federal Off-System Bridge Program for the spring 2024 round are due on May 24, 2024.

The City has submitted Cherry Street for this grant before, as the bridge has been evaluated, and the time for replacement is near. Costs below include cost escalation due to inflation, per KDOT.

Estimated Cost	Estimated City Match – (10%)	Total City Cost
\$515,436	\$51,325	\$51,325

Suggested Motion:

I move to authorize TranSystems to prepare applications for KDOT's Off-System Bridge Program and the Federal Off-System Bridge Program for the Cherry Street Bridge and to submit the applications.

- C. Consider authorizing Change Orders 2 and 3 for construction of the new water pipeline to Bartlett.

Change Order 2 adds in a location that Rural Water District No. 6 can split the

flow past our meter to serve a potential additional client. Rural Water District No. 6 has agreed to pay for this change. The cost impact of this change is \$12,261.33.

Change Order 3 authorizes backfill of an unknown cistern, installation of a required sample tap and gauge, and installation of required rip-rap. The cost impact of this change is projected to be \$21,064.23.

Suggested Motion:

I move to authorize Change Order 2 and 3 with Nowak Construction Company, Inc.

- D. Consider approval of bidding the taxiway pavement rehabilitation project.

As a part of the capital plan for maintaining the airport, H.W. Lochner, Inc. (Lochner) has prepared the next planned project at the airport. This project consists of two parts – rehabilitating taxiway asphalt pavement and rehabilitating taxiway concrete pavement. The areas for rehabilitation are generally as shown on the attached drawings. This work will take place in 2025, and the City is working with Textron to minimize impact to Textron operations at the airport.

The current estimated combined project cost is \$735,000, which would have a City match of \$73,500. This includes engineering fees. This contract is for \$129,050. 90% of that will be covered by the FAA, leaving the net cost of this contract to the City of \$12,905.

The schedule for bidding is below:

- Advertise project for bids: Monday, April 15th (online bidding)
- Pre-Bid meeting: Thursday, April 25th 10A CDT
- Bid Opening: Thursday, May 9th 11A CDT
- Lochner Recommendation of Award: No Later Than Wednesday, May 15th
- RCA for Project Award: Thursday, May 23rd

Suggested Motion:

I move to authorize bidding of the pavement rehabilitation at the Independence Municipal Airport.

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- E. Consider canceling the April 17, 2024 Special Commission Meeting.

We originally included in the City Commission calendar a previously approved budget worksession on April 17, 2024 at 9 AM. However, staff would like to delay this worksession and have requested that the April 17, 2024 Special Commission meeting be canceled to allow finance staff additional time to prepare. The Finance Director recommends having the first budget worksession on May 15, 2024 at 9 AM. A Special Commission meeting for that date is already on the previously approved schedule.

Suggested Motion:

I move to cancel the April 17, 2024 Special Commission Meeting.

- F. Consider approving a Grassing Package Change Order for the Central Park Sports Complex Project.

This change order is for certain landscaping to be added at the Central Park Sports Complex near the 4-Plex and parking, summarized as follows:

- Change cool season seed/mulch on sloped sides to Bermuda sod with installation
- (Qty 16) Japanese Yew #3 Gallon evergreen shrubs for the donor plaza and flag pole area
- (Qty 3) Hot Wings Maple trees for landscaping near walkway/island
- (Qty 5) Lacebark Elm trees for parking lot islands
- (Qty 1) Oklahoma Redbud tree for parking lot island
- Compost, mulch, weed fabric, anchors, tree planting package, and installation

This change will complete the landscaping in this general area of the park and the change to sod will enable easier grow-in and maintenance of the sloped areas along the south side of the 4-Plex.

Suggested Motion:

I move to accept the landscaping change order from TLC Nursery & Outdoor Living up to \$18,731.45.

III. PRESENTATIONS

- A. Independence Flag Proposal Presentation by Mason Metcalf and Anthony Paolini.

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We received the attached proposal from Mason Metcalf and Anthony Paolini for an Independence Flag, who have requested to present to the City Commission. If the Commission wishes to pursue this further, we can place it on a future agenda as an action item.

- B. Presentation from Four County Mental Health and Request for Liquor Tax Funds for 2024.

This is the annual presentation and request from Four County Mental Health to receive the liquor tax funds for 2024.

IV. PROCLAMATION

- A. Consider proclaiming April 14th through the 20th of 2024 as Public Safety Telecommunicators Week in Independence.

In 1991 National Public Safety Telecommunicator week was formally recognized by Congress and is celebrated each year during the second full week of April.

authorized April 14th through the 20th of 2024 as Public Safety Telecommunicator Week in Independence in recognition of the commitment to excellence the members of the Independence Police Department 911 Communications Center demonstrate daily in their service to the Independence area

Motion:

On the motion of Dean Hayse, seconded by Scott Smith, the Commission authorized April 14th through the 20th of 2024 as Public Safety Telecommunicator Week in Independence.

Aye: Tim Emert, Dean Hayse, Scott Smith

Nay: None

V. ITEMS FOR COMMISSION ACTION

- A. Consider a request from the Daughters of the American Revolution (DAR) to place a memorial plaque at Mount Hope Cemetery Mausoleum.

Daughters of the American Revolution (DAR) is a national non-profit organization that consists of over 190,000 members in 3,000 chapters across

the country. Membership is comprised of women 18 years or older who can prove lineal, bloodline descent from an ancestor who aided in achieving American independence. The organization was founded in 1890 with the simple mission of promoting historic preservation, education and patriotism.

Sarah Guernsey, an Independence native since childhood, was sworn in as the 10th President General of the DAR in 1917, 10 days after the United States entered the First World War. During her first week in office, she formed the DAR War Relief Committee, through which she sought to organize the DAR's war relief efforts. Sarah was also responsible for many other improvements to the national organization, including achieving financial stability for the organization, lobbying for construction of the first administration building at the DAR national headquarters, and re-organizing all DAR national committees. She is widely respected as one of the most prolific women to serve as President General of the DAR, and was the first to serve a three-year term.

Locally, Mrs. Guernsey worked as Principal of Independence High School, School Board President, and Ladies Library Society President. Her efforts as Ladies Library President were instrumental in the establishment of the Independence Public Library. She also served as a leader in the State Federation of Women's Clubs.

The Independence Chapter of the DAR would like to place a bronze plaque in honor of Mrs. Guernsey on the outside of the east mausoleum at Mount Hope Cemetery, where Mrs. Guernsey is interred.

Motion:

On the motion of Scott Smith, seconded by Dean Hayse, the Commission approved the request from the DAR to install a memorial plaque in honor of Sarah Guernsey on the outside of the east mausoleum at Mount Hope Cemetery.

Aye: Tim Emert, Dean Hayse, Scott Smith

Nay: None

- B. Consider adopting Resolution 2024-011 in support of First Step Builder's application to Kansas Housing Resources Corporation for funding through the Kansas Housing Investor Tax Credit program.

Kansas Housing Resources Corporation has funds available for Moderate Income Housing units through their Housing Investors Tax Credit

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program. \$8 million annually is set aside for counties less than 75,000 constructing units for moderate-income housing. Each housing unit may be awarded a maximum of \$30,000. First Step Builders is interested in constructing five homes meeting the moderate-income guidelines in the Jefferson Subdivision.

Motion:

On the motion of Scott Smith, seconded by Dean Hayse, the Commission adopted Resolution 2024-011 in support of First Step Builder's Kansas Investor Tax Credit application.

Aye: Tim Emert, Dean Hayse, Scott Smith

Nay: None

VI. REPORTS

A. City Board Minutes

1. February 26, 2024 Independence Historic Preservation Resource Commission Minutes

2. March 5, 2024 Planning and Zoning Commission Minutes/ Board of Zoning Appeals

VII. CITY MANAGER'S COMMENTS

City Manager Passauer reviewed the activities that happened during the comprehensive plan open forum.

VIII. COMMISSIONERS' COMMENTS

None

IX. PUBLIC CONCERNS

Charlet Pemberton spoke about the Senior advisory committee.

X. ADJOURNMENT

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Motion:

On the motion of Tim Emert, seconded by Dean Hayse, the Commission adjourned the meeting.

Aye: Tim Emert, Dean Hayse, Scott Smith

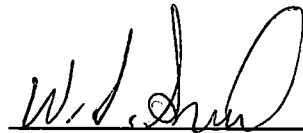
Nay: None



Tim Emert, Mayor



Dean A. Hayse, Commissioner



Scott Smith, Commissioner

Attest:



City Clerk/Treasurer