

INDEPENDENCE CITY COMMISSION

REGULAR SESSION AGENDA

April 11, 2024

5:30 PM

Commission Room, City Hall

To participate by conference call:
1 785-289-4727 Conference ID: 847 753 695#

The Agenda shall be as follows:

I. REGULAR SESSION

- A. Call to Order
- B. Pledge of Allegiance to the United States of America
- C. Adoption of Agenda

II. CONSENT AGENDA

(*Consent* is that class of Commission action that requires no further discussion or which is routine in nature. All items on the Consent Agenda are adopted by a single motion unless removed from the Consent Agenda.)

- A. Consider street closing for Independence High School Prom.
- B. Consider authorizing TranSystems to prepare and submit Off-System Bridge grant applications for the Cherry Street Bridge.
- C. Consider authorizing Change Orders 2 and 3 for construction of the new water pipeline to Bartlett.
- D. Consider approval of bidding the taxiway pavement rehabilitation project.
- E. Consider canceling the April 17, 2024 Special Commission Meeting.
- F. Consider approving a Grassing Package Change Order for the Central Park Sports Complex Project.

III. PRESENTATIONS

- A. Independence Flag Proposal Presentation by Mason Metcalf and Anthony Paolini.
- B. Presentation from Four County Mental Health and Request for Liquor Tax Funds for 2024.

IV. PROCLAMATION

- A. Consider proclaiming April 14th through the 20th of 2024 as Public Safety Telecommunicators Week in Independence.

V. ITEMS FOR COMMISSION ACTION

- A. Consider a request from the Daughters of the American Revolution (DAR) to place a memorial plaque at Mount Hope Cemetery Mausoleum.
- B. Consider adopting Resolution 2024-011 in support of First Step Builder's application to Kansas Housing Resources Corporation for funding through the Kansas Housing Investor Tax Credit program.

VI. REPORTS

- A. City Board Minutes

VII. CITY MANAGER'S COMMENTS

- VIII. COMMISSIONERS' COMMENTS
- IX. PUBLIC CONCERNS
- X. ADJOURNMENT



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 11, 2024

Department Admin

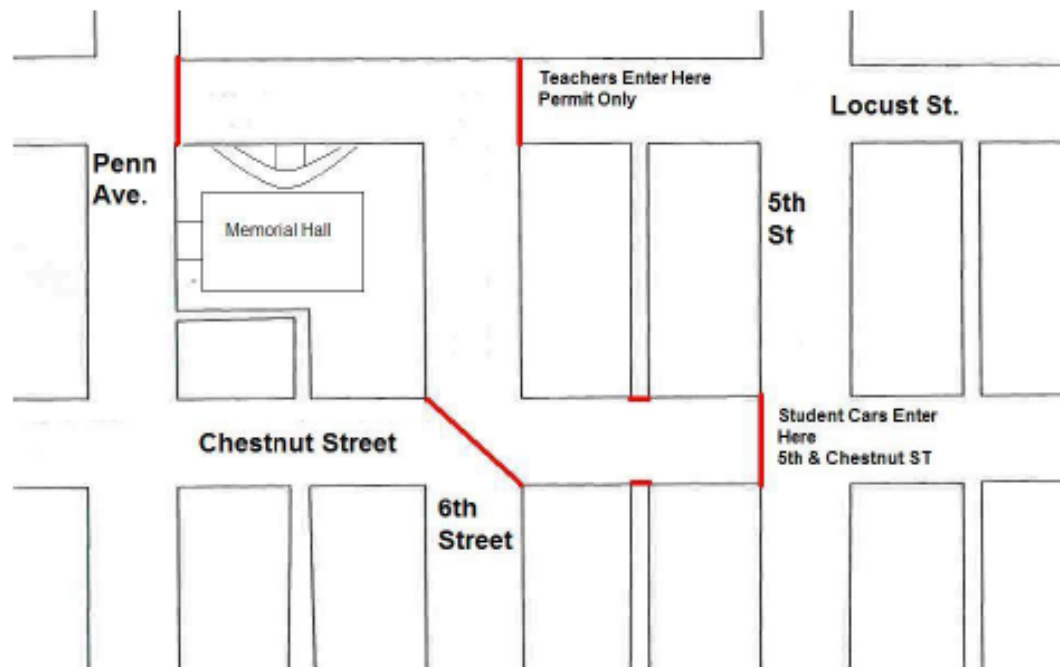
Director Approval David Cowan

AGENDA ITEM Consider street closing for Independence High School Prom.

SUMMARY RECOMMENDATION The City Staff recommends closing the streets for Prom.

BACKGROUND Brenda White, with USD 446, is requesting the following streets be blocked on April 20, 2024, from 4:00 pm to approximately 8:30 pm. The blocked streets will allow the Prom participants to drive up and walk into the Civic Center. The following diagram shows the streets that will be blocked during this time.

- Locust from Penn-6th street
- 6th Street from Locust-Chestnut
- Chestnut from 6th-5th street



FINANCIAL INFORMATION N/A

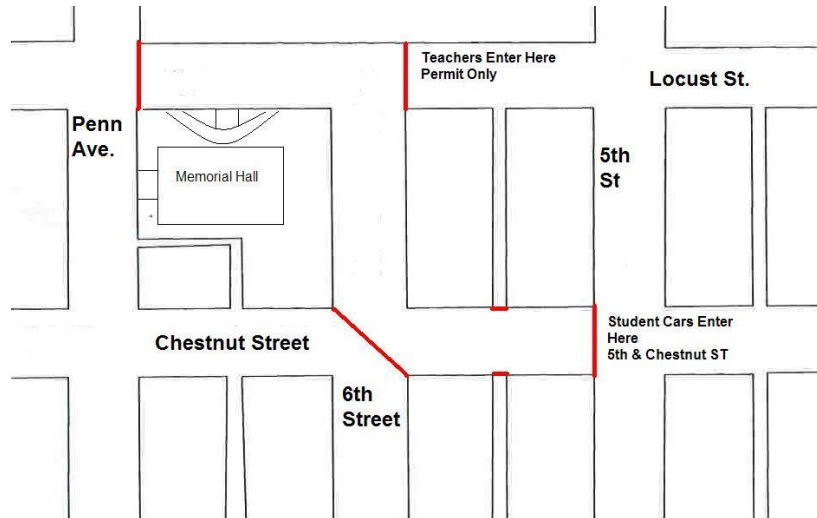
SUGGESTED MOTION I move to approve closing Chestnut, 6th, and Locust Streets for the prom procession.

SUPPORTING DOCUMENTS

1. Prom Walk In for Envelopes

The procession would begin at the north side of Memorial Hall where the couples will be announced and then enter prom in the Civic Center. Our request to you is allow the following streets closed to through traffic from 4pm-9pm:

- Locust from Penn-6th street
- 6th Street from Locust-Chestnut
- Chestnut from 6th-5th street



Adult valets will drive the students' cars to the appropriate parking lot while other cars arrive to deposit students. This process takes approximately two hours and begins at 6:30 pm. We have requested 4pm to allow time for cones to be put up and usually students start lining up 30-45 minutes prior.



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 11, 2024

Department Public Works & Utilities

Director Approval John Garris

AGENDA ITEM Consider authorizing TranSystems to prepare and submit Off-System Bridge grant applications for the Cherry Street Bridge.

SUMMARY RECOMMENDATION Authorize submission.

BACKGROUND

Kansas Department of Transportation (KDOT) Off-System Bridge applications and Federal Off-System Bridge Program for the spring 2024 round are due on May 24, 2024.

The City has submitted Cherry Street for this grant before, as the bridge has been evaluated, and the time for replacement is near. Costs below include cost escalation due to inflation, per KDOT.

Estimated Cost	Estimated City Match – (10%)	Total City Cost
\$515,436	\$51,325	\$51,325

FINANCIAL INFORMATION This will be paid for using budgeted funds for street improvement.

SUGGESTED MOTION I move to authorize TranSystems to prepare applications for KDOT's Off-System Bridge Program and the Federal Off-System Bridge Program for the Cherry Street Bridge and to submit the applications.

SUPPORTING DOCUMENTS

1. Copy of OSB 1332 Application FY2027
2. Cherry Street Bridge Estimate 4-4-24

OFF-SYSTEM BRIDGE PROGRAM APPLICATION

Usage Instructions

This form should be completed electronically and printed.

Many of the data fields have pulldown lists to use for data entry. When you place your mouse cursor over a data field, a small down arrow will appear to the right of the data field. Now "Click" on the small down arrow. "Click" on the desired value in the list and your selection will be input into the data field.

If you have any questions please contact the Bureau of Local Projects (BLP) at (785) 296-3861.

Specific data field instructions

Notice there are 3 tabs within this spreadsheet: "Read Me", "Off-System Sample Application" and "Read Me". The "Read Me" includes instructions. The "Off-System Sample Application" is an example for reference to the "Off-System Sample Application".

Revision Notes:

or in the data field and "Click", you
row and the pulldown list will appear.

"Off-System Application". This "Read
help complete the "Off-System

KANSAS DEPARTMENT OF TRANSPORTATION - BUREAU OF LOCAL PROJECTS

OFF-SYSTEM BRIDGE PROGRAM APPLICATION FFY 2025

Program Fiscal Year:	2025
Submittal Date:	6/15/2023

Due Date: 5/26/2023

1. General Applicant Information:

Name of Local Public Agency (LPA):	Allen County
County of Project Location:	Allen County
Primary Contact Name and Title: (should be an elected official or employee of LPA)	Jane Doe
Contact Address:	123 Maple Street, Iola, KS 66749
Phone Number:	620-123-4567
Email Address:	jane.doe@ks.gov

2. Project location and Description:

NBI (15 digit) Structure Number:	000012587532148
LPA Bridge ID:	BR #23
Functional Classification:	Rural Minor Collector
Alternate Route Length (miles):	4.2 miles
Estimated Average Daily Traffic (ADT):	10
Percent ADT Comprised of Heavy Trucks: (School buses, tractor trailers, trash trucks, etc.)	30%
Project Length (miles):	0.10 miles
Is the replacement bridge a Low-Cost Bridge:	No
Are multiple Off-System Bridge Applications being submitted? If so, prioritize this application (Example: 1 of 3)	1 of 3

Answer yes or no to each of the following about the current bridge.

Fracture Critical:	Yes	NBI Item 70 is At/Above Legal Loads:	No
Existing shoo-fly detour:	Yes	Cribbed:	No
On a dead end road: (only one way in and out)	No	Closed:	No

OFF-SYSTEM BRIDGE PROGRAM APPLICATION FFY 2025

Project Location:
1.6 miles north and 1.8 miles east of Main Street
Project Scope and Justification (explain why the bridge is a priority for the LPA):
This project is to replace a 100 foot thru-truss bridge with a narrow 18 foot roadway in poor condition. The current bridge is the only way in and out for 3 landowners. Two of the properties are large cattle ranches and cannot use the bridge due to a 5 ton limit. There is a shoo-fly detour in place to allow trucks access, but during high water the shoo-fly is out of service. The proposed bridge replacement is a 120 foot Reinforce Concrete Haunched Slab with a 28 foot roadway. The new bridge will allow landowners necessary access year round. Allen county is ready to move forward with field check plans, final design, right-of-way acquisition and move utilities required for this project if accepted for funding.

3. Project Cost

Project Cost Estimate			
	Participating	Non-Participating	Total
Construction Eng. (Inspection)	\$ 100,000.00		\$ 100,000.00
Construction Total	\$ 1,800,000.00	\$ -	\$ 1,800,000.00
Bridge	\$ 1,500,000.00		\$ 1,500,000.00
Grading	\$ 300,000.00		\$ 300,000.00
Preliminary Costs (Non-Participating)		\$ 103,000.00	\$ 103,000.00
Preliminary Engineering		\$ 35,000.00	\$ 35,000.00
Right of Way		\$ 58,000.00	\$ 58,000.00
Utility Relocation		\$ 10,000.00	\$ 10,000.00
Inflation Amount at 4.5% / yr-2 yrs	\$ 174,848.00	\$ 9,479.00	\$ 184,327.00
Total Estimated Project Cost	\$ 2,074,848.00	\$ 112,479.00	\$ 2,187,327.00

Program Maximum Award:	\$ 2,000,000.00
Local Share Percentage:	0%
KDOT Share Percentage:	100%

Local Match (0%)	\$ -
Local Match over the Max	\$ 74,848.00
Non-Participating costs	\$ 112,479.00
Total Local Share	\$ 187,327.00
Total Requested from KDOT	\$ 2,000,000.00

4. Coordination

Coordination Information:
Describe any known KDOT or other projects that may need coordination:

Attachment Checklist:

- a. Project Map

KANSAS DEPARTMENT OF TRANSPORTATION - BUREAU OF LOCAL PROJECTS
OFF-SYSTEM BRIDGE PROGRAM APPLICATION FFY 2025

KANSAS DEPARTMENT OF TRANSPORTATION - BUREAU OF LOCAL PROJECTS

OFF-SYSTEM BRIDGE PROGRAM APPLICATION FFY 2025

Program Fiscal Year:	2025
Submittal Date:	

Due Date: 5/26/2023

1. General Applicant Information:

Name of Local Public Agency (LPA):	City of Independence, Kansas
County of Project Location:	Montgomery
Primary Contact Name and Title: (should be an elected official or employee of LPA)	John Garriss
Contact Address:	120 N 6th Street
Phone Number:	620 332 2500
Email Address:	engineer@independenceks.gov

2. Project location and Description:

NBI (15 digit) Structure Number:	513550530000827
LPA Bridge ID:	Cherry Street Bridge
Functional Classification:	Rural Local
Alternate Route Length (miles):	2.5 Miles
Estimated Average Daily Traffic (ADT):	25
Percent ADT Comprised of Heavy Trucks: (School buses, tractor trailers, trash trucks, etc.)	10%
Project Length (miles):	0.1
Is the replacement bridge a Low-Cost Bridge:	No
Are multiple Off-System Bridge Applications being submitted? If so, prioritize this application (Example: 1 of 3)	No

Answer yes or no to each of the following about the current bridge.

Fracture Critical:	No	NBI Item 70 is At/Above Legal Loads:	No
Existing shoo-fly detour:	No	Cribbed:	No
On a dead end road: (only one way in and out)	No	Closed:	No

Project Location:

Cherry Street Bridge Crossing Whiskey Creek in Independence, Kansas

Project Scope and Justification (explain why the bridge is a priority for the LPA):

Bridge rating is 33. Bridge is due for full replacement due to condition. Bridge overtops often and Whiskey Creek is a repetitive flooding issue for the community. It is proposed to replace the existing structure with a larger box culvert to improve hydraulics. This project is part of a broader project to improve flooding issues on Whiskey Creek.

OFF-SYSTEM BRIDGE PROGRAM APPLICATION FFY 2025**3. Project Cost**

Project Cost Estimate			
	<i>Participating</i>	<i>Non-Participating</i>	<i>Total</i>
Construction Eng. (Inspection)	\$ 55,000.00		\$ 55,000.00
Construction Total	\$ 370,000.00	\$ -	\$ 370,000.00
Bridge	\$ 240,000.00		\$ 240,000.00
Grading	\$ 130,000.00		\$ 130,000.00
Preliminary Costs (Non-Participating)		\$ 47,000.00	\$ 47,000.00
Preliminary Engineering		\$ 42,000.00	\$ 42,000.00
Right of Way		\$ 5,000.00	\$ 5,000.00
Utility Relocation			\$ -
Inflation Amount at 4.5% / yr-2 yrs	\$ 39,111.00	\$ 4,325.00	\$ 43,436.00
Total Estimated Project Cost	\$ 464,111.00	\$ 51,325.00	\$ 515,436.00

Program Maximum Award:	\$ 2,000,000.00
Local Share Percentage:	0%
KDOT Share Percentage:	100%

Local Match (0%)	\$ -
Local Match over the Max	\$ -
Non-Participating costs	\$ 51,325.00
Total Local Share	\$ 51,325.00
Total Requested from KDOT	\$ 464,111.00

4. Coordination

Coordination Information:
Describe any known KDOT or other projects that may need coordination:

Attachment Checklist:

a. Project Map

Completed applications should be emailed to:

KDOT.LPePlans@ks.gov

To confirm receipt, if you do not receive an email response, please follow up with a call to the Bureau of Local Projects at (785) 296-3861.

**Opinion of Probable Construction Cost
 City of Independence
 Cherry Street Bridge Replacement**

4/4/2024

ITEM NO.	PARTICIPATING BID ITEM	UNIT	UNIT BID PRICE	QUANTITY	COST
	Br 513550630000827				
1	Mobilization	LSUM	\$25,000.00	1.0	\$ 25,000.00
2	Demolition	LSUM	\$25,000.00	1.0	\$ 25,000.00
3	Birdge Replacement (Box Culvert)	LSUM	\$250,000.00	1.0	\$ 250,000.00
4	Grading	LSUM	\$55,000.00	1.0	\$ 55,000.00
5	Seeding/erosion control	LSUM	\$15,000.00	1.0	\$ 15,000.00
					\$ 370,000.00

\$ 370,000.00
 Design \$ 42,000.00
 Inspection \$ 55,000.00
Estimated Total \$ 467,000.00



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 11, 2024

Department Public Works & Utilities

Director Approval John Garris

AGENDA ITEM Consider authorizing Change Orders 2 and 3 for construction of the new water pipeline to Bartlett.

SUMMARY RECOMMENDATION Authorize changes.

BACKGROUND Change Order 2 adds in a location that Rural Water District No. 6 can split the flow past our meter to serve a potential additional client. Rural Water District No. 6 has agreed to pay for this change. The cost impact of this change is \$12,261.33.

Change Order 3 authorizes backfill of an unknown cistern, installation of a required sample tap and gauge, and installation of required rip-rap. The cost impact of this change is projected to be \$21,064.23.

FINANCIAL INFORMATION Costs associated with the pipeline will be repaid per our contract with Bartlett.

SUGGESTED MOTION I move to authorize Change Order 2 and 3 with Nowak Construction Company, Inc.

SUPPORTING DOCUMENTS

1. Change Order No. 2
2. Change Order No. 3

DOCUMENT 00 63 63

CHANGE ORDER NO.: 2

Owner: **City of Independence, Kansas** Engineer's Project No.: **R4385.1**
 Engineer: **EBH & Associates, P.A.**
 Contractor: **Nowak Construction Company, Inc.** Contractor's Project No.:
 Project: **Independence Water Transmission Line Improvements 2023**
 Contract Name: **Part 1 – Water Line**
 Date Issued: **03-25-2024** Effective Date of Change Order: **03-25-2024**

The Contract is modified as follows upon execution of this Change Order:

Description: Provide 12" gate valve and ductile iron stub-out as shown on Revised Plansheet CW402. Incorporate Line Item 37 as follows:

Item	Description	Unit	Qty	Price	Extension
37	12" Gate Valve and DIP Stub-Out	L.S.	1	\$12,261.33	\$ 12,261.33

Attachments: Revised Plansheet CW402.

Change in Contract Times
[State Contract Times as either a specific date
or a number of days]

Change in Contract Price	
Original Contract Price:	Original Contract Times:
\$ <u>5,372,058.00</u>	Substantial Completion: <u>June 14, 2024</u>
	Ready for final payment: <u>July 12, 2024</u>
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 1	[Increase] [Decrease] from previously approved Change Orders No.1 to No. 1
\$ <u>-0-</u>	Substantial Completion: <u>None</u>
	Ready for final payment: <u>None</u>
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ <u>5,372,058.00</u>	Substantial Completion: <u>June 14, 2024</u>
	Ready for final payment: <u>July 12, 2024</u>
[Increase] [Decrease] this Change Order:	[Increase] [Decrease] this Change Order:
\$ <u>12,261.33</u>	Substantial Completion: <u>None</u>
	Ready for final payment: <u>None</u>
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ <u>5,384,319.33</u>	Substantial Completion: <u>June 14, 2024</u>
	Ready for final payment: <u>July 12, 2024</u>

By: Michael A. Younger, PE Recommended by Engineer (if required)

Title: Engineer

Date: 3/25/24

Authorized by Owner

By:

Title:

Date:

Accepted by Contractor

Gregory A. [Signature]
 Project Manager

3/25/24

END OF DOCUMENT

CHANGE ORDER 3

8. COMPONENTS SHALL BE LEAD FREE. TRANSDUCER FURNISHED BY SCADA INTEGRATOR AND INSTALLED BY GENERAL CONTRACTOR.

9. 8" GATE VALVE W/VALVE BOX. QUANTITY: 4 VALVES FURNISHED BY OWNER.
10. WATTS LF709-LF8 8" DOUBLE CHECK BACKFLOW PREVENTER. QUANTITY: 2.
11. 8" DISMANTLING JOINT. QUANTITY: 2.
12. 12"x8" TEE. QUANTITY: 2.

15. 12"x12" TEE

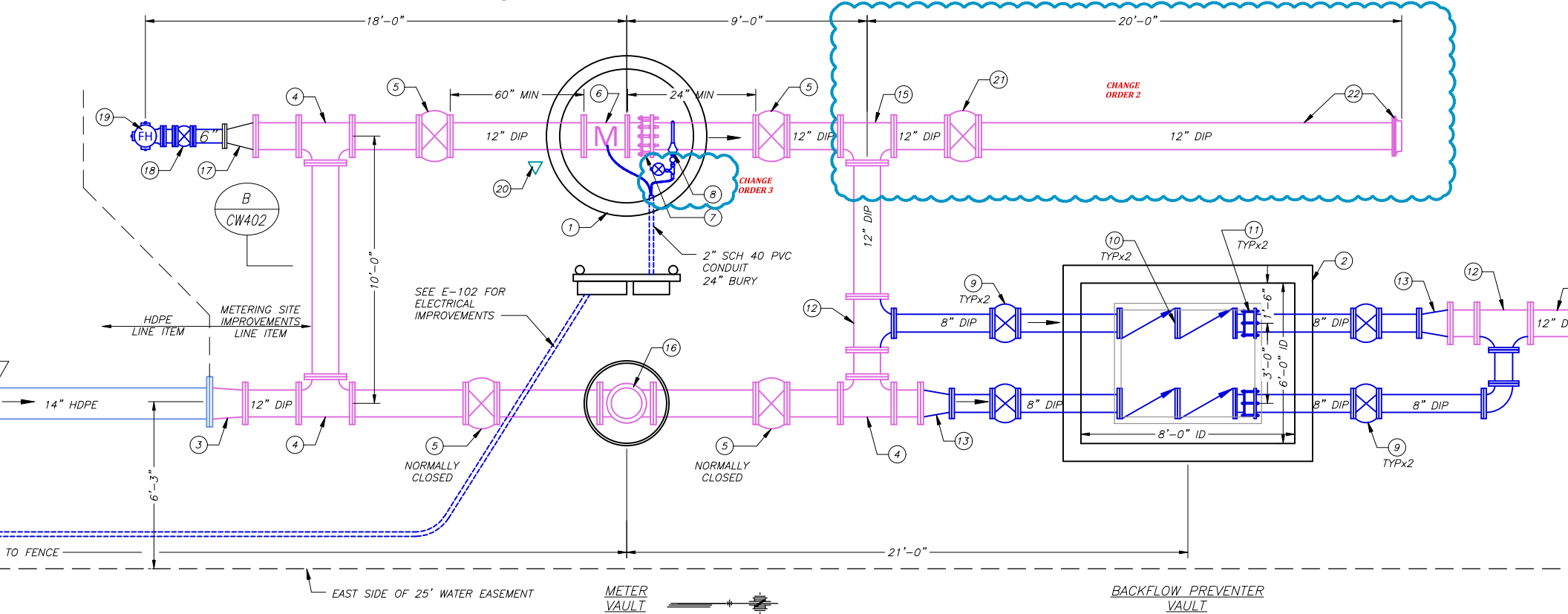
CHANGE ORDER 2

16. 12" TEE; BRANCH FACING UP WITH MJ PLUG. INSTALL 36" CORRUGATED PVC WITH LID ABOVE TEE.
17. 12"x6" REDUCER.
18. 6" VALVE W/VALVE BOX. VALVE FURNISHED BY OWNER.
19. 3-WAY FIRE HYDRANT.

CHANGE ORDER 2

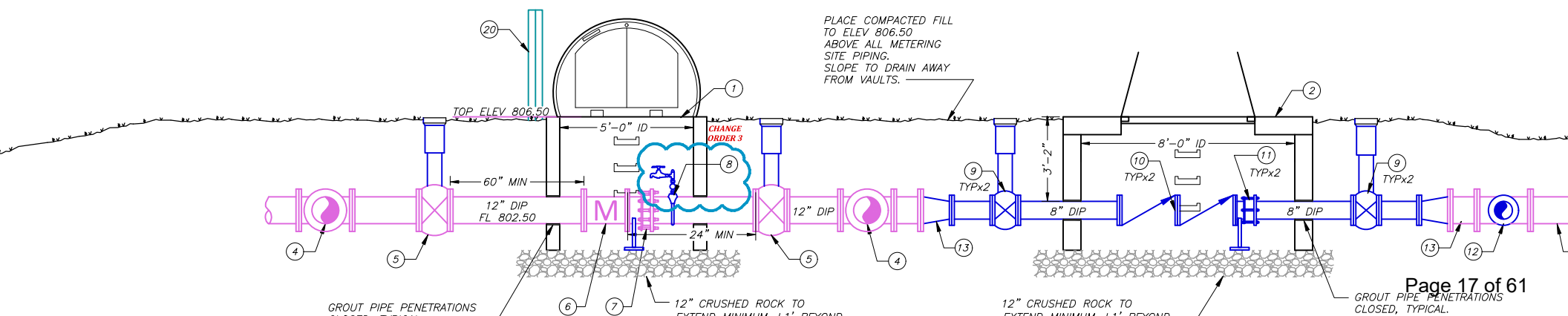
22. 12" DIA x 24" PIPE WITH RJ CAP AND DRY THRUST BLOCK NORTH FOR FUTURE WHOLESALE/RETAIL CONNECTION. PRIOR KDHE APPROVAL REQUIRED.

2. BURIED PIPING SHALL BE CL53 DIP WITH RESTRAINED MECHANICAL JOINT. VAULT PIPING SHALL BE FLANGED CL53 DIP.
3. BURIED MECHANICAL JOINT FITTINGS SHALL BE THRUST BLOCK.
4. PREPARE AND FINISH COAT VAULT PIPING IN ACCORDANCE WITH SPECIFICATIONS.
5. FINISH GRADE, TURF, SEED, AND MULCH SITE ONCE WORK IS COMPLETE.
6. PIPE SUPPORT STANDS SHALL BE INSTALLED PER SPECIFICATIONS. ENGINEER'S DIRECTION. FURNISH QTY: 3.
7. LENGTHS OF PIPE SPOOLS AND SPACERS SHALL BE FIELD MEASURED TO EXISTING PIPING.



A METERING SITE PLAN DETAIL

0 2' 4' 6'



PLACE COMPACTED FILL TO ELEV 806.50 ABOVE ALL METERING SITE PIPING. SLOPE TO DRAIN AWAY FROM VAULTS.

GROUT PIPE PENETRATIONS

12" CRUSHED ROCK TO EXISTING MINIMUM 1' BEYOND

12" CRUSHED ROCK TO EXISTING MINIMUM 1' BEYOND

GROUT PIPE PENETRATIONS CLOSED, TYPICAL.

Division of Environment
Curtis State Office Building
1000 SW Jackson St., Suite 400
Topeka, KS 66612-1367



Phone: 785-296-1535
Fax: 785-559-4264
www.kdheks.gov

Janet Stanek, Secretary

Laura Kelly, Governor

January 31, 2024

MR. MICHAEL YOUNGER, PE
EBH - PRATT
306 SOUTH MAIN STREET
PRATT, KS 67124

Re: Water Transmission Line Improvements 2023 - Part 1 Waterline - Amended
Independence, City of
PWS ID No's. Federal ID KS2012508 & State ID L8000
KDHE Project No. PW007935
Engineer Project No. R4385.1

Reviewer Contact Information:

Phone: 785-296-5516

Email: dan.clair@ks.gov

Address: KDHE, BOW/PWS, CSOB, 1000 SW Jackson St., Suite 420, Topeka, KS 66612

Dear Mr. Younger:

The revised plan sheet, CW402, received on January 25, 2024 under cover letter dated January 22, 2024 has been reviewed. The additional infrastructure clouded in blue and the bold black lines and arrows pertaining to proposed ownership are noted. The additional infrastructure may be completed under the initial approval with conditions to be met for this project under PW007935. No additional approval will be necessary for the proposed minor amount of additional infrastructure.

As with the initial approval with conditions to be met, please be sure to make a copy of this letter available to the contractors constructing the project to ensure that the contractors have this information in hand for the duration of the project.

As previously discussed "ownership" of infrastructure can be better formalized after the project has been completed and the circumstances surrounding the potential new industrial customer have been more clearly defined.

The review was primarily a functional drinking water engineering review to evaluate the project's conformance with KDHE's "Policies, General Considerations and Design Requirements for Public Water Supply Systems in Kansas," and other generally recognized drinking water design standards.

The review presumes that the prior due diligence, i.e., standard of care commensurate with public water supply projects, done on behalf of this project confirmed all project areas to be free of all real/potential sources of contamination or pollution. Public water supply infrastructure may not be constructed in an area with a real or potential source of contamination or pollution that would or could be adversely impacting on it or on the water supply. If contamination or pollution is discovered during construction, the public water supply system and its consulting engineer must contact KDHE to discuss potential alternatives for construction. Any known or encountered sources of contamination or pollution must be avoided or fully remediated to the minimum separation distances as required by KDHE's "Policies, General Considerations and Design Requirements for Public Water Supply Systems in Kansas".

The review did not cover items such as quality of material, structural soundness, and electrical and mechanical design features, unless noted in the review comments.

Approval of the revised plans and specifications does not release the Public Water Supply System or its engineer from the responsibility that the design and construction of the completed project be in accordance with sound engineering practices and all applicable standards, be an operable facility and be in full compliance with all state and federal regulations. The submitted set of revised plans and specifications will be retained for our files.

Please note that construction projects that will disturb one or more acres of land are required to secure, prior to the start of construction, authorization to discharge stormwater runoff under a construction stormwater general permit. Information regarding this authorization can be found on the Construction Stormwater Program web site: <https://www.kdhe.ks.gov/756/Industrial-Programs-Section-Stormwater-P>.

Please contact me at 785-296-5516 or at dan.clair@ks.gov if you have any questions or comments pertaining to this project.

Sincerely,

Dan Clair

Dan Clair, PE
Unit Chief
Engineering & Permits Unit
Public Water Supply Section
Bureau of Water

DHC:lw

pc: Independence, City of
MG CO RWD #6, both pc and e-file
Southeast District

DOCUMENT 00 63 63

CHANGE ORDER NO.: 3

Owner: **City of Independence, Kansas** Engineer's Project No.: **R4385.1**
 Engineer: **EBH & Associates, P.A.**
 Contractor: **Nowak Construction Company, Inc.** Contractor's Project No.:
 Project: **Independence Water Transmission Line Improvements 2023**
 Contract Name: **Part 1 – Water Line**
 Date Issued: **03-25-2024** Effective Date of Change Order: **03-25-2024**

The Contract is modified as follows upon execution of this Change Order:

Description: Remove and backfill cistern at Sta. 119+00; install meter vault sample tap and gauge; install 12" thick D₅₀=6" rip-rap ditch lining: 180 SY at Sta. 64+00, 60 SY at Sta. 71+50. Incorporate Line Item 38-40 as follows:

Item	Description	Unit	Qty	Price	Extension
38	Remove and Backfill Cistern at Sta 119+00	L.S.	1	\$1,605.98	\$ 1,605.98
39	Install Meter Vault Sample Tap & Gauge	L.S.	1	\$ 498.25	\$ 498.25
40	Install 12" thick D ₅₀ =6" Rip-Rap Ditch Lining	S.Y.	240	\$79.00	\$ 18,960.00

Attachments: Revised Plansheet CW402.

Change in Contract Times
[State Contract Times as either a specific date or a number of days]

Change in Contract Price	
Original Contract Price:	Original Contract Times:
\$ <u>5,372,058.00</u>	Substantial Completion: <u>June 14, 2024</u>
	Ready for final payment: <u>July 12, 2024</u>
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	Ready for final payment: <u>None</u>
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\$ <u>5,384,319.33</u>	Substantial Completion: <u>June 14, 2024</u>
	Ready for final payment: <u>July 12, 2024</u>
[Increase] [Decrease] this Change Order:	[Increase] [Decrease] this Change Order:
\$ <u>21,064.23</u>	Substantial Completion: <u>None</u>
	Ready for final payment: <u>None</u>
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ <u>5,405,383.56</u>	Substantial Completion: <u>June 14, 2024</u>
	Ready for final payment: <u>July 12, 2024</u>

By: Michael A. Younger Recommended by Engineer (if required)

Title: Engineer

Date: 3/25/24

Authorized by Owner

By: _____

Title: _____

Date: _____

Accepted by Contractor

Project Manager

3/25/24

END OF DOCUMENT

EJCDC® C-941, Change Order EJCDC® C-941, Change Order, Rev.1.
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 and American Society of Civil Engineers. All rights reserved.

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CHANGE ORDER 3

8. COMPONENTS SHALL BE LEAD FREE. TRANSDUCER FURNISHED BY SCADA INTEGRATOR AND INSTALLED BY GENERAL CONTRACTOR.

9. 8" GATE VALVE W/VALVE BOX. QUANTITY: 4 VALVES FURNISHED BY OWNER.
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15. 12"x12" TEE

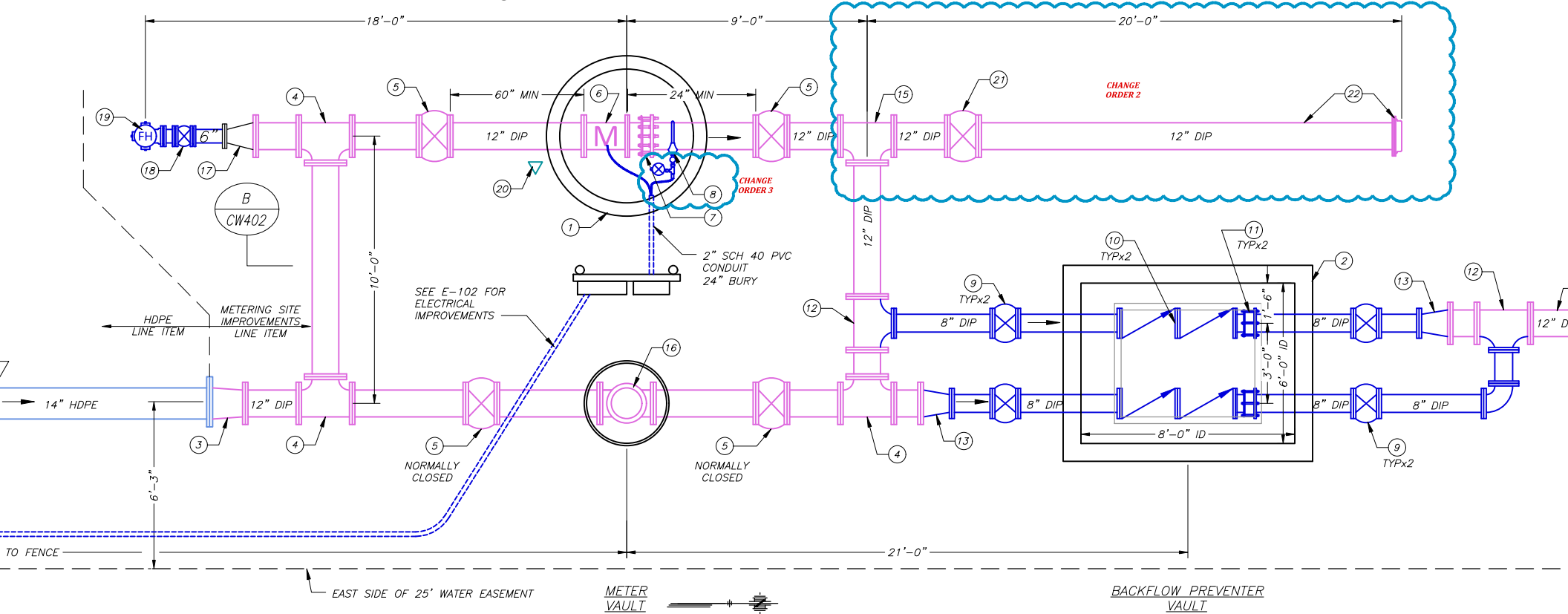
CHANGE ORDER 2

16. 12" TEE; BRANCH FACING UP WITH MJ PLUG. INSTALL 36" CORRUGATED PVC WITH LID ABOVE TEE.
17. 12"x6" REDUCER.
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19. 3-WAY FIRE HYDRANT.

CHANGE ORDER 2

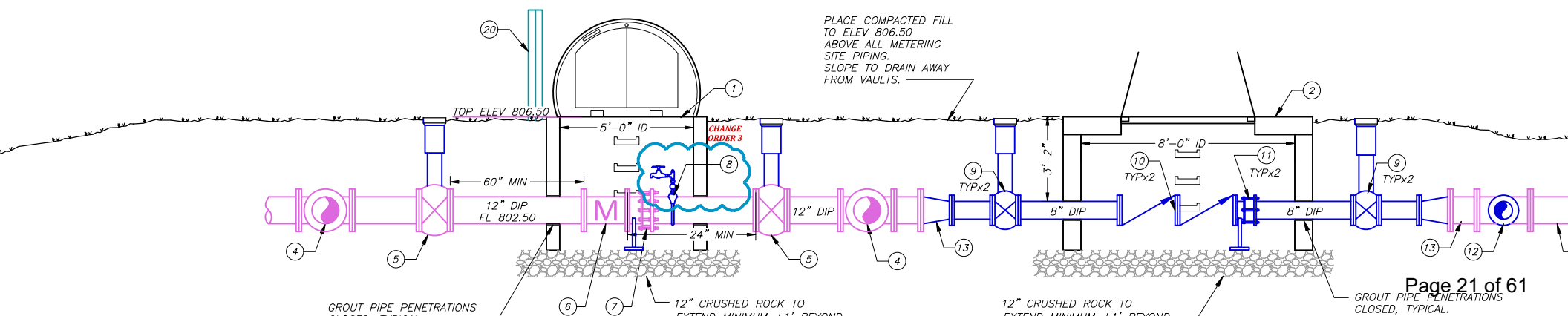
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2. BURIED PIPING SHALL BE CL53 DIP WITH RESTRAINED MECHANICAL JOINT. VAULT PIPING SHALL BE FLANGED CL53 DIP.
3. BURIED MECHANICAL JOINT FITTINGS SHALL BE THRUST BLOCKED.
4. PREPARE AND FINISH COAT VAULT PIPING IN ACCORDANCE WITH SPECIFICATIONS.
5. FINISH GRADE, TURF, SEED, AND MULCH SITE ONCE WORK IS COMPLETE.
6. PIPE SUPPORT STANDS SHALL BE INSTALLED PER SPECIFICATIONS. ENGINEER'S DIRECTION. FURNISH QTY: 3.
7. LENGTHS OF PIPE SPOOLS AND SPACERS SHALL BE FIELD MEASURED TO MATCH EXISTING PIPING.



A METERING SITE PLAN DETAIL

0 2' 4' 6'



Division of Environment
Curtis State Office Building
1000 SW Jackson St., Suite 400
Topeka, KS 66612-1367



Phone: 785-296-1535
Fax: 785-559-4264
www.kdheks.gov

Janet Stanek, Secretary

Laura Kelly, Governor

January 31, 2024

MR. MICHAEL YOUNGER, PE
EBH - PRATT
306 SOUTH MAIN STREET
PRATT, KS 67124

Re: Water Transmission Line Improvements 2023 - Part 1 Waterline - Amended
Independence, City of
PWS ID No's. Federal ID KS2012508 & State ID L8000
KDHE Project No. PW007935
Engineer Project No. R4385.1

Reviewer Contact Information:

Phone: 785-296-5516

Email: dan.clair@ks.gov

Address: KDHE, BOW/PWS, CSOB, 1000 SW Jackson St., Suite 420, Topeka, KS 66612

Dear Mr. Younger:

The revised plan sheet, CW402, received on January 25, 2024 under cover letter dated January 22, 2024 has been reviewed. The additional infrastructure clouded in blue and the bold black lines and arrows pertaining to proposed ownership are noted. The additional infrastructure may be completed under the initial approval with conditions to be met for this project under PW007935. No additional approval will be necessary for the proposed minor amount of additional infrastructure.

As with the initial approval with conditions to be met, please be sure to make a copy of this letter available to the contractors constructing the project to ensure that the contractors have this information in hand for the duration of the project.

As previously discussed "ownership" of infrastructure can be better formalized after the project has been completed and the circumstances surrounding the potential new industrial customer have been more clearly defined.

The review was primarily a functional drinking water engineering review to evaluate the project's conformance with KDHE's "Policies, General Considerations and Design Requirements for Public Water Supply Systems in Kansas," and other generally recognized drinking water design standards.

The review presumes that the prior due diligence, i.e., standard of care commensurate with public water supply projects, done on behalf of this project confirmed all project areas to be free of all real/potential sources of contamination or pollution. Public water supply infrastructure may not be constructed in an area with a real or potential source of contamination or pollution that would or could be adversely impacting on it or on the water supply. If contamination or pollution is discovered during construction, the public water supply system and its consulting engineer must contact KDHE to discuss potential alternatives for construction. Any known or encountered sources of contamination or pollution must be avoided or fully remediated to the minimum separation distances as required by KDHE's "Policies, General Considerations and Design Requirements for Public Water Supply Systems in Kansas".

The review did not cover items such as quality of material, structural soundness, and electrical and mechanical design features, unless noted in the review comments.

Approval of the revised plans and specifications does not release the Public Water Supply System or its engineer from the responsibility that the design and construction of the completed project be in accordance with sound engineering practices and all applicable standards, be an operable facility and be in full compliance with all state and federal regulations. The submitted set of revised plans and specifications will be retained for our files.

Please note that construction projects that will disturb one or more acres of land are required to secure, prior to the start of construction, authorization to discharge stormwater runoff under a construction stormwater general permit. Information regarding this authorization can be found on the Construction Stormwater Program web site: <https://www.kdhe.ks.gov/756/Industrial-Programs-Section-Stormwater-P>.

Please contact me at 785-296-5516 or at dan.clair@ks.gov if you have any questions or comments pertaining to this project.

Sincerely,

Dan Clair

Dan Clair, PE
Unit Chief
Engineering & Permits Unit
Public Water Supply Section
Bureau of Water

DHC:lw

pc: Independence, City of
MG CO RWD #6, both pc and e-file
Southeast District



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 11, 2024

Department Airport

Director Approval John Garris

AGENDA ITEM Consider approval of bidding the taxiway pavement rehabilitation project.

SUMMARY RECOMMENDATION Authorize bidding.

BACKGROUND As a part of the capital plan for maintaining the airport, H.W. Lochner, Inc. (Lochner) has prepared the next planned project at the airport. This project consists of two parts – rehabilitating taxiway asphalt pavement and rehabilitating taxiway concrete pavement. The areas for rehabilitation are generally as shown on the attached drawings. This work will take place in 2025, and the City is working with Textron to minimize impact to Textron operations at the airport.

The current estimated combined project cost is \$735,000, which would have a City match of \$73,500. This includes engineering fees. This contract is for \$129,050. 90% of that will be covered by the FAA, leaving the net cost of this contract to the City of \$12,905.

The schedule for bidding is below:

- Advertise project for bids: Monday, April 15th (online bidding)
- Pre-Bid meeting: Thursday, April 25th 10A CDT
- Bid Opening: Thursday, May 9th 11A CDT
- Lochner Recommendation of Award: No Later Than Wednesday, May 15th
- RCA for Project Award: Thursday, May 23rd

FINANCIAL INFORMATION This project will be paid for out of airport capital funds.

SUGGESTED MOTION I move to authorize bidding of the pavement rehabilitation at the Independence Municipal Airport.

SUPPORTING DOCUMENTS

1. Airport Taxiway Pavement Rehabilitation Phasing Plan

Construction Limits					
Point	Latitude	Longitude	Site Elevation (ft)	Obstruction Height (ft)	Obstruction Elevation (ft)
1	N37° 08' 57.83"	W95° 46' 31.00"	821	25	846
2	N37° 09' 26.09"	W95° 46' 30.83"	815	25	840
3	N37° 09' 26.08"	W95° 46' 27.47"	816	25	841
4	N37° 09' 21.77"	W95° 46' 27.49"	815	25	840
5	N37° 09' 21.76"	W95° 46' 24.72"	815	25	840
6	N37° 08' 57.60"	W95° 46' 24.87"	823	25	848

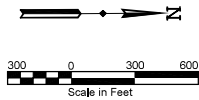
Note: Site Elevations for Points 1-6 are from Google Earth.

PHASE 1 CONSTRUCTION SCHEDULE (20 CALENDAR DAYS OR LESS)

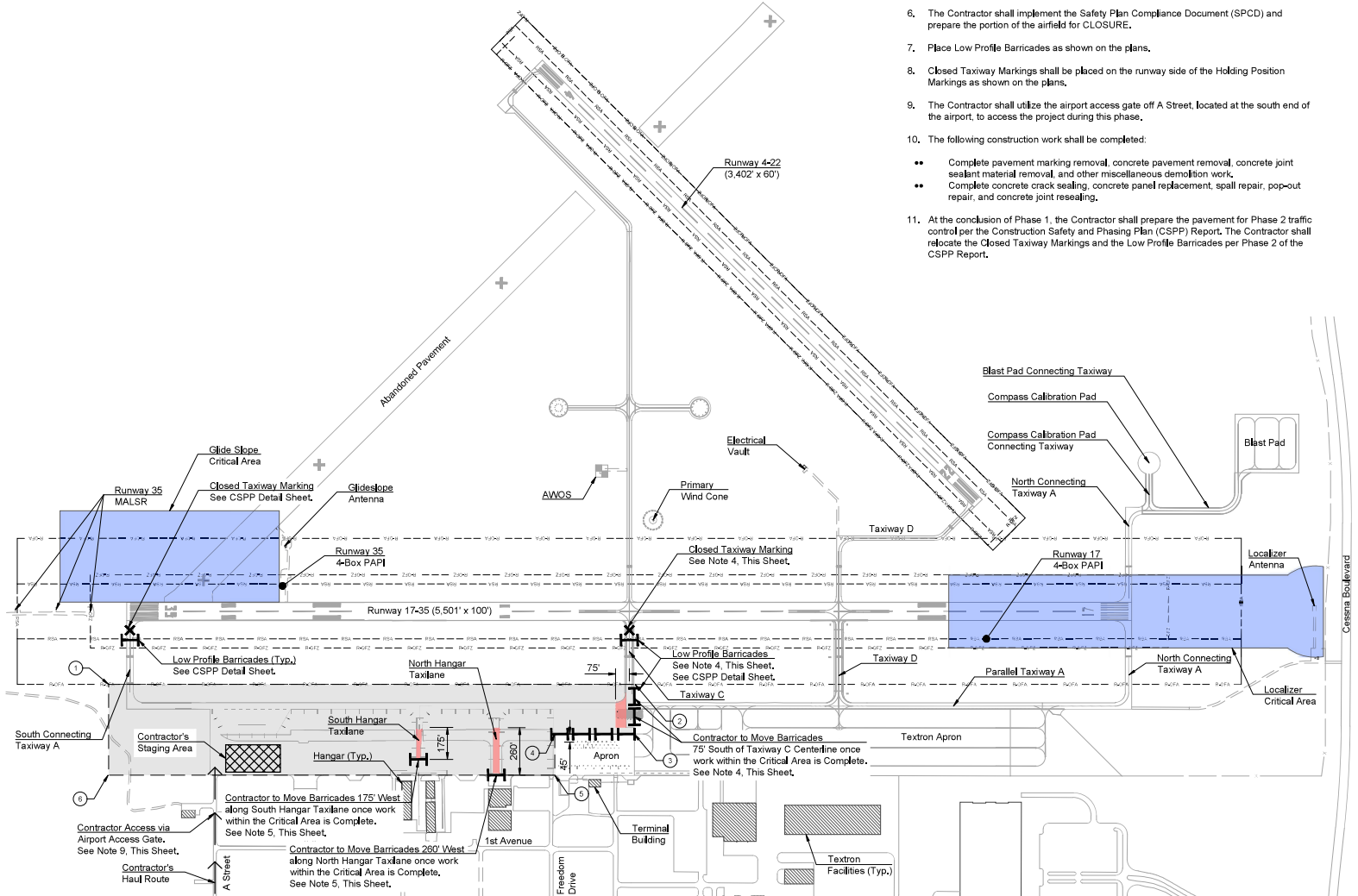
- The Independence Municipal Airport shall be **OPEN** for the duration of Phase 1.
- Runway 17-35, Runway 4-22, a portion of Parallel Taxiway A, North Connecting Taxiway A, Taxiway D, Blast Pad Connecting Taxiway, Compass Calibration Connecting Taxiway, and a portion of the Apron will be **OPEN** during Phase 1.
- A portion of Parallel Taxiway A, South Connecting Taxiway A, Hangar Taxiways, and a portion of the Apron will be **CLOSED** during Phase 1.
- Taxiway C will be **CLOSED** while the Contractor is working within the Critical Work Area. The Critical Work Area is limited to one (1) calendar day. Taxiway C will be **OPEN** for the remainder of Phase 1.
- The South Hangar Taxiway and North Hangar Taxiway will be **CLOSED** while the Contractor is working within the Critical Work Area. The Critical Work Area is limited to two (2) calendar days. The South Hangar Taxiway and North Hangar Taxiway will be **OPEN** for the remainder of Phase 1.
- The Contractor shall implement the Safety Plan Compliance Document (SPCD) and prepare the portion of the airport for CLOSURE.
- Place Low Profile Barricades as shown on the plans.
- Closed Taxiway Markings shall be placed on the runway side of the Holding Position Markings as shown on the plans.
- The Contractor shall utilize the airport access gate off A Street, located at the south end of the airport, to access the project during this phase.
- The following construction work shall be completed:
 - Complete pavement marking removal, concrete pavement removal, concrete joint sealant material removal, and other miscellaneous demolition work.
 - Complete concrete crack sealing, concrete panel replacement, spill repair, pop-out repair, and concrete joint resealing.
- At the conclusion of Phase 1, the Contractor shall prepare the pavement for Phase 2 traffic control per the Construction Safety and Phasing Plan (CSPP) Report. The Contractor shall relocate the Closed Taxiway Markings and the Low Profile Barricades per Phase 2 of the CSPP Report.

LEGEND

- Contractor's Haul Route
- Low Profile Barricade (Symbol Does Not Denote they Number of Barricade Required)
- Closed Runway Marking
- Closed Taxiway Marking
- Contractor's Staging Area
- Construction Limits
- Critical Work Area
- NAVAID Critical Area



Runway 17-35 Safety Dimensions	
Runway Safety Area (RSA):	6,701' x 300'
Runway Object Free Area (R-OFA):	6,701' x 800'
Runway Obstacle Free Zone (R-OFZ):	5,901' x 400'
Runway 4-22 Safety Dimensions	
Runway Safety Area (RSA):	3,882' x 120'
Runway Object Free Area (R-OFA):	3,882' x 250'
Runway Obstacle Free Zone (R-OFZ):	3,802' x 250'
Taxiway A Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
Taxiway C Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
Taxiway D Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
South Hangar Taxiway Dimensions	
Taxiway Object Free Area (TL-OFA):	110' Wide
North Hangar Taxiway Dimensions	
Taxiway Object Free Area (TL-OFA):	110' Wide



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CITY OF INDEPENDENCE, KANSAS

INDEPENDENCE MUNICIPAL AIRPORT (IDP)

PROJECT NO.	21584 - TO1
DRAWN BY	REM
CHECKED BY	REM
DESIGNED BY	REM
REVISIONS	

CONSTRUCTION SAFETY AND PHASING PLAN

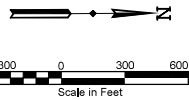
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Construction Limits						
Point	Latitude	Longitude	Site Elevation (ft)	Obstruction Height (ft)	Obstruction Elevation (ft)	Description
1	N37° 09' 48.01"	W95° 46' 32.54"	818	25	843	Construction Limits
2	N37° 09' 54.00"	W95° 46' 32.50"	821	25	846	Construction Limits
3	N37° 09' 53.97"	W95° 46' 23.99"	819	25	844	Construction Limits
4	N37° 09' 47.97"	W95° 46' 24.03"	818	25	843	Construction Limits
5	N37° 09' 51.73"	W95° 46' 43.89"	820	25	845	Construction Limits
6	N37° 09' 54.05"	W95° 46' 43.88"	822	25	847	Construction Limits
7	N37° 09' 54.03"	W95° 46' 38.68"	819	25	844	Construction Limits
8	N37° 09' 51.71"	W95° 46' 38.70"	818	25	843	Construction Limits

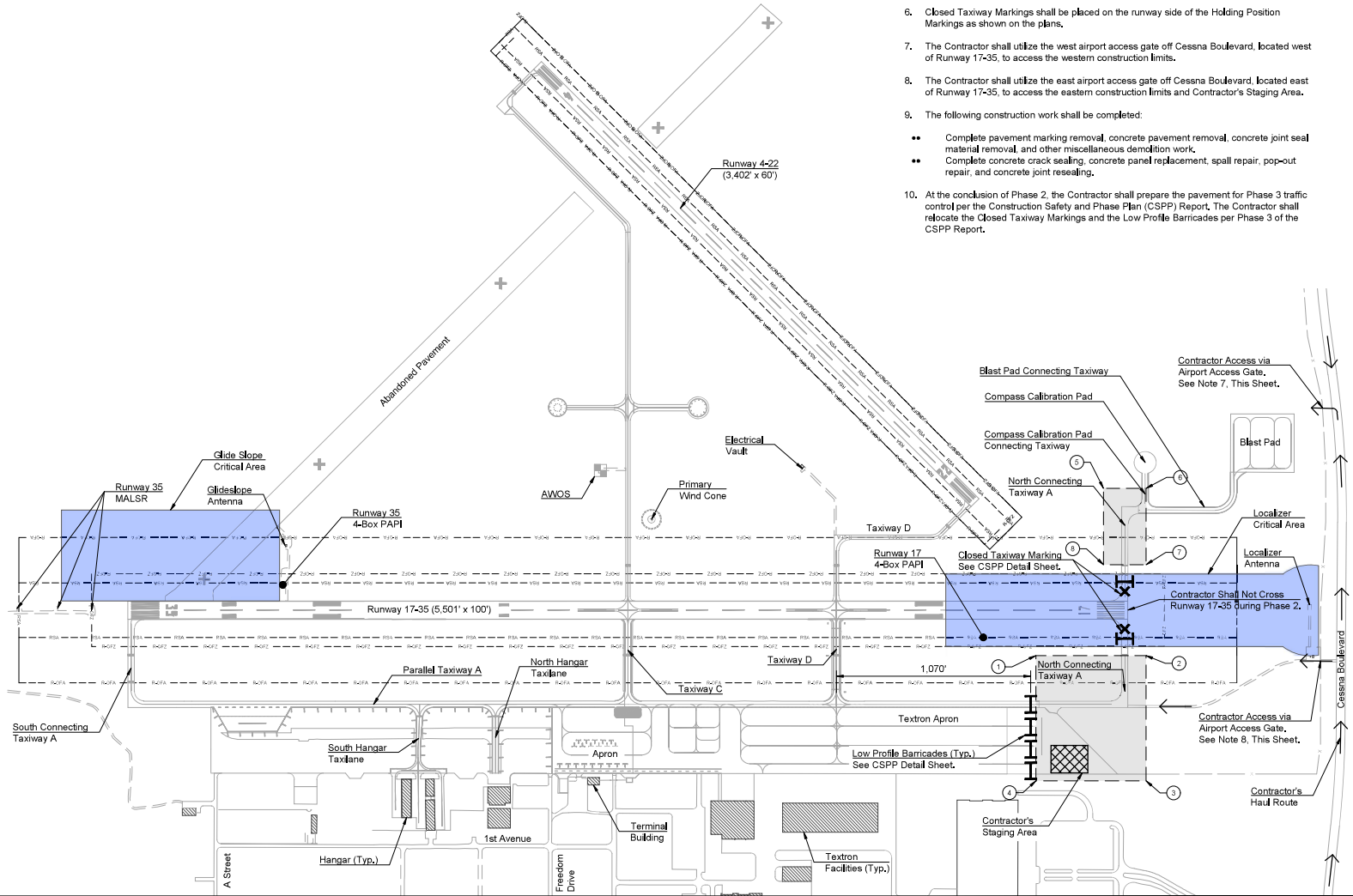
Note: Site Elevations for Points 1 - 8 are from Google Earth.

LEGEND

- Contractor's Haul Route
- I Low Profile Barricade (Symbol Does Not Denote they Number of Barricade Required)
- X Closed Runway Marking
- x Closed Taxiway Marking
- ▨ Contractor's Staging Area
- - - Construction Limits
- Critical Work Area
- NAVAID Critical Area



Runway 17-35 Safety Dimensions	
Runway Safety Area (RSA):	6,701' x 300'
Runway Object Free Area (R-OFA):	6,701' x 800'
Runway Obstacle Free Zone (R-OFZ):	5,901' x 400'
Runway 4-22 Safety Dimensions	
Runway Safety Area (RSA):	3,882' x 120'
Runway Object Free Area (R-OFA):	3,882' x 250'
Runway Obstacle Free Zone (R-OFZ):	3,802' x 250'
Taxiway A Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
Taxiway C Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
Taxiway D Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
South Hangar Taxiway Dimensions	
Taxiway Object Free Area (TL-OFA):	110' Wide
North Hangar Taxiway Dimensions	
Taxiway Object Free Area (TL-OFA):	110' Wide



PHASE 2 CONSTRUCTION SCHEDULE (10 CALENDAR DAYS OR LESS)

- The Independence Municipal Airport shall be OPEN for the duration of Phase 2.
- Runway 17-35, Runway 4-22, a portion of Parallel Taxiway A, South Connecting Taxiway A, Taxiway C, Taxiway D, Hangar Taxiways, and the Apron will be OPEN during Phase 2.
- A portion of Parallel Taxiway A, North Connecting Taxiway A, Blast Pad Connecting Taxiway, and Compass Calibration Connecting Taxiway will be CLOSED during Phase 2.
- The Contractor shall implement the Safety Plan Compliance Document (SPCD) and prepare the portion of the airfield for CLOSURE.
- Place Low Profile Barricades as shown on the plans.
- Closed Taxiway Markings shall be placed on the runway side of the Holding Position Markings as shown on the plans.
- The Contractor shall utilize the west airport access gate off Cesena Boulevard, located west of Runway 17-35, to access the western construction limits.
- The Contractor shall utilize the east airport access gate off Cesena Boulevard, located east of Runway 17-35, to access the eastern construction limits and Contractor's Staging Area.
- The following construction work shall be completed:
 - Complete pavement marking removal, concrete pavement removal, concrete joint seal material removal, and other miscellaneous demolition work.
 - Complete concrete crack sealing, concrete panel replacement, spall repair, pop-out repair, and concrete joint resealing.
- At the conclusion of Phase 2, the Contractor shall prepare the pavement for Phase 3 traffic control per the Construction Safety and Phase Plan (CSPP) Report. The Contractor shall relocate the Closed Taxiway Markings and the Low Profile Barricades per Phase 3 of the CSPP Report.

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LOCHNER

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CITY OF INDEPENDENCE, KANSAS
INDEPENDENCE MUNICIPAL AIRPORT (IDP)

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DRAWN BY REM 11/17/2023
CHECKED BY REM 12/05/2023
DESIGNED BY REM 11/17/2023
REVISIONS

CONSTRUCTION SAFETY AND PHASING PLAN

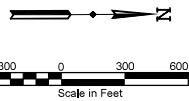
1.1

Construction Limits						
Point	Latitude	Longitude	Site Elevation (ft)	Obstruction Height (ft)	Obstruction Elevation (ft)	Description
1	N37° 09' 37.89"	W95° 46' 30.75"	811	25	836	Construction Limits
2	N37° 09' 49.48"	W95° 46' 30.68"	817	25	842	Construction Limits
3	N37° 09' 49.47"	W95° 46' 28.40"	817	25	842	Construction Limits
4	N37° 09' 37.88"	W95° 46' 28.47"	813	25	838	Construction Limits
5	N37° 09' 53.24"	W95° 46' 49.80"	823	25	848	Construction Limits
6	N37° 10' 02.71"	W95° 46' 49.74"	828	25	853	Construction Limits
7	N37° 10' 02.67"	W95° 46' 40.48"	825	25	850	Construction Limits
8	N37° 09' 53.20"	W95° 46' 40.54"	820	25	845	Construction Limits
9	N37° 09' 46.81"	W95° 46' 26.42"	819	25	844	Staging Area
10	N37° 09' 50.81"	W95° 46' 26.41"	821	25	846	Staging Area
11	N37° 09' 50.81"	W95° 46' 24.56"	819	25	844	Staging Area
12	N37° 09' 46.80"	W95° 46' 24.57"	818	25	843	Staging Area

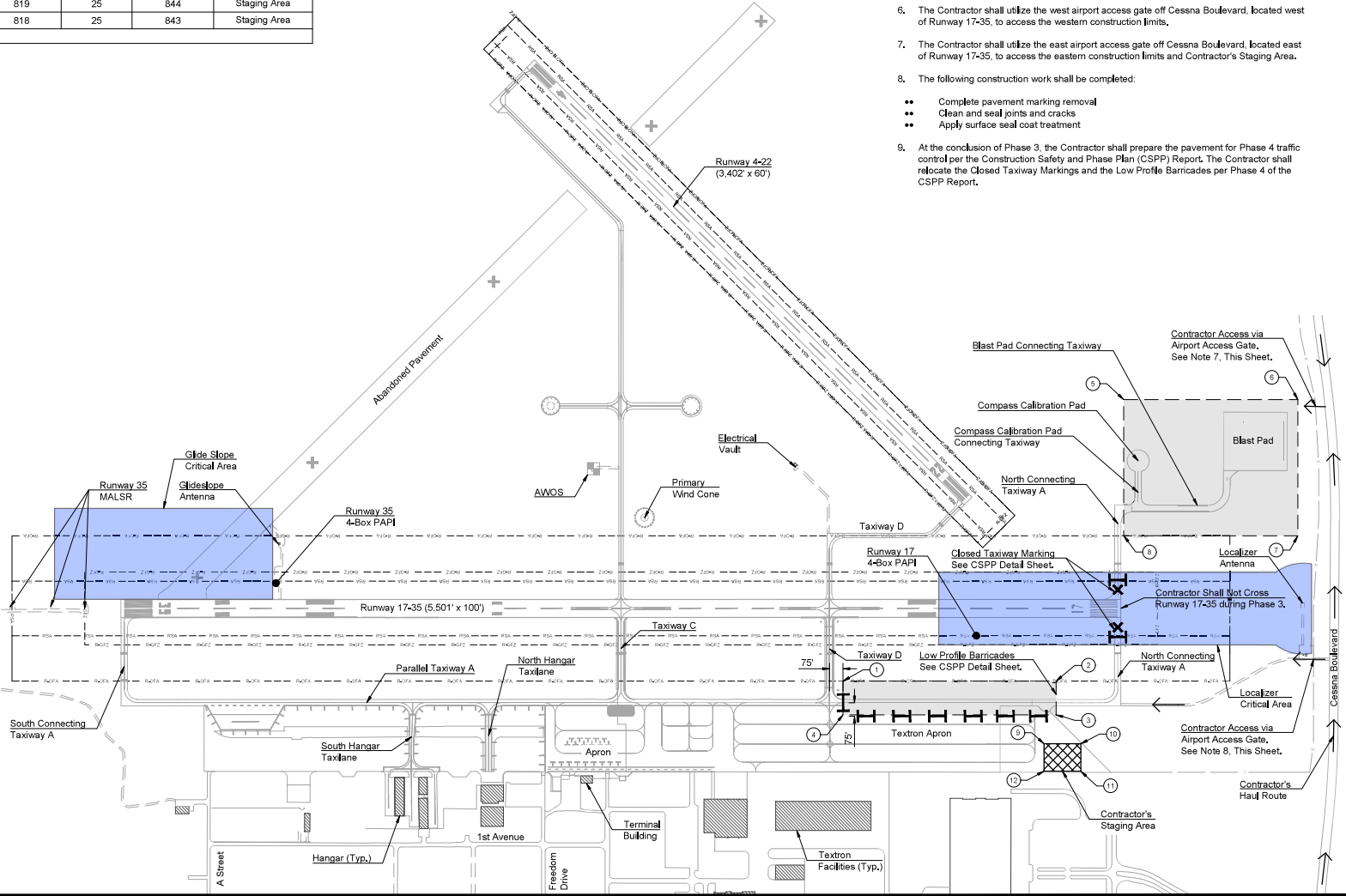
Note: Site Elevations for Points 1 - 12 are from Google Earth.

LEGEND

- Contractor's Haul Route
- Low Profile Barricades (Symbol Does Not Denote they Number of Barricade Required)
- ✕ Closed Runway Marking
- ✕ Closed Taxiway Marking
- Contractor's Staging Area
- Construction Limits
- Critical Work Area
- NAVAID Critical Area



Runway 17-35 Safety Dimensions	
Runway Safety Area (RSA):	6,701' x 300'
Runway Object Free Area (R-OFA):	6,701' x 800'
Runway Obstacle Free Zone (R-OFZ):	5,901' x 400'
Runway 4-22 Safety Dimensions	
Runway Safety Area (RSA):	3,882' x 120'
Runway Object Free Area (R-OFA):	3,882' x 250'
Runway Obstacle Free Zone (R-OFZ):	3,802' x 250'
Taxiway A Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
Taxiway C Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
Taxiway D Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
South Hangar Taxiway Dimensions	
Taxiway Object Free Area (TL-OFA):	110' Wide
North Hangar Taxiway Dimensions	
Taxiway Object Free Area (TL-OFA):	110' Wide



PHASE 3 CONSTRUCTION SCHEDULE (10 CALENDAR DAYS OR LESS)

- The Independence Municipal Airport shall be OPEN for the duration Phase 3.
- Runway 17-35, Runway 4-22, a portion of Parallel Taxiway A, South Connecting Taxiway A, Taxiway C, Taxiway D, Hangar Taxiways, and the Apron will be OPEN during Phase 3.
- A portion of Parallel Taxiway A, Compass Calibration Connecting Taxiway, Blast Pad Connecting Taxiway, and the North Connecting Taxiway A will be CLOSED during Phase 3.
- Place Low Profile Barricades as shown on the plans.
- Closed Taxiway Markings shall be placed on the runway side of the Holding Position Markings as shown on the plans.
- The Contractor shall utilize the west airport access gate off Cessna Boulevard, located west of Runway 17-35, to access the western construction limits.
- The Contractor shall utilize the east airport access gate off Cessna Boulevard, located east of Runway 17-35, to access the eastern construction limits and Contractor's Staging Area.
- The following construction work shall be completed:
 - Complete pavement marking removal
 - Clean and seal joints and cracks
 - Apply surface seal coat treatment
- At the conclusion of Phase 3, the Contractor shall prepare the pavement for Phase 4 traffic control per the Construction Safety and Phase Plan (CSPP) Report. The Contractor shall relocate the Closed Taxiway Markings and the Low Profile Barricades per Phase 4 of the CSPP Report.

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CITY OF INDEPENDENCE, KANSAS
INDEPENDENCE MUNICIPAL AIRPORT (IDP)

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REVISIONS

CONSTRUCTION SAFETY AND PHASING PLAN

1.2

Construction Limits						
Point	Latitude	Longitude	Site Elevation (ft)	Obstruction Height (ft)	Obstruction Elevation (ft)	Description
1	N37° 08' 57.70"	W95° 46' 50.14"	809	25	834	Construction Limits
2	N37° 10' 02.71"	W95° 46' 49.74"	829	25	854	Construction Limits
3	N37° 10' 02.60"	W95° 46' 24.40"	824	25	849	Construction Limits
4	N37° 08' 57.60"	W95° 46' 24.81"	822	25	847	Construction Limits

Note: Site Elevations for Points 1-4 are from Google Earth.

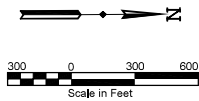
PHASE 4 CONSTRUCTION SCHEDULE (15 CALENDAR DAYS OR LESS)

- The Independence Municipal Airport shall be **CLOSED** for the duration Phase 4.
- Runway 17-35 and Runway 4-22 shall be **CLOSED** during Phase 4.
- The Contractor shall implement the Safety Plan Compliance Document (SPCD) and prepare the airfield for CLOSURE.
- Lighted Closed Runway Markings shall be placed over the runway designation numerals on Runway 17-35. Non-Lighted Closed Runway Markings shall be placed over the runway designation numerals on Runway 4-22.
- Place Low Profile Barricades as shown on the plans.
- The Contractor shall utilize the south airport access gate off A Street, located southeast of Runway 17-35, to access the Construction Limits and southeastern Contractor's Staging Area.
- The Contractor shall utilize the east airport access gate off Cessna Boulevard, located east of Runway 17-35, to access the construction limits and northeastern Contractor's Staging Area.
- The following construction work shall be completed:
 - Complete pavement marking removal, concrete pavement removal, concrete joint seal material removal, and other miscellaneous demolition work.
 - Complete concrete crack sealing, concrete panel replacement, spall repair, pop-out repair, and concrete joint resealing.
 - Clean and seal asphalt joints and cracks.
 - Apply surface seal coat treatment.
 - Apply all permanent pavement markings on concrete pavement.
 - Apply all temporary pavement markings on treated asphalt pavement.
- At the conclusion of Phase 4, the Contractor shall prepare the pavement for reopening per the Construction Safety and Phasing Plan (CSPP) Report. The Contractor shall remove all Closed Runway Markings and Low Profile Barricades. The Contractor shall ensure a 1.5" edge drop from the pavement to the ground along all disturbed pavement edges. Prior to opening any airport pavement, ensure all FOD has been removed from paved surfaces and all equipment, materials, and personnel are removed from the work area.

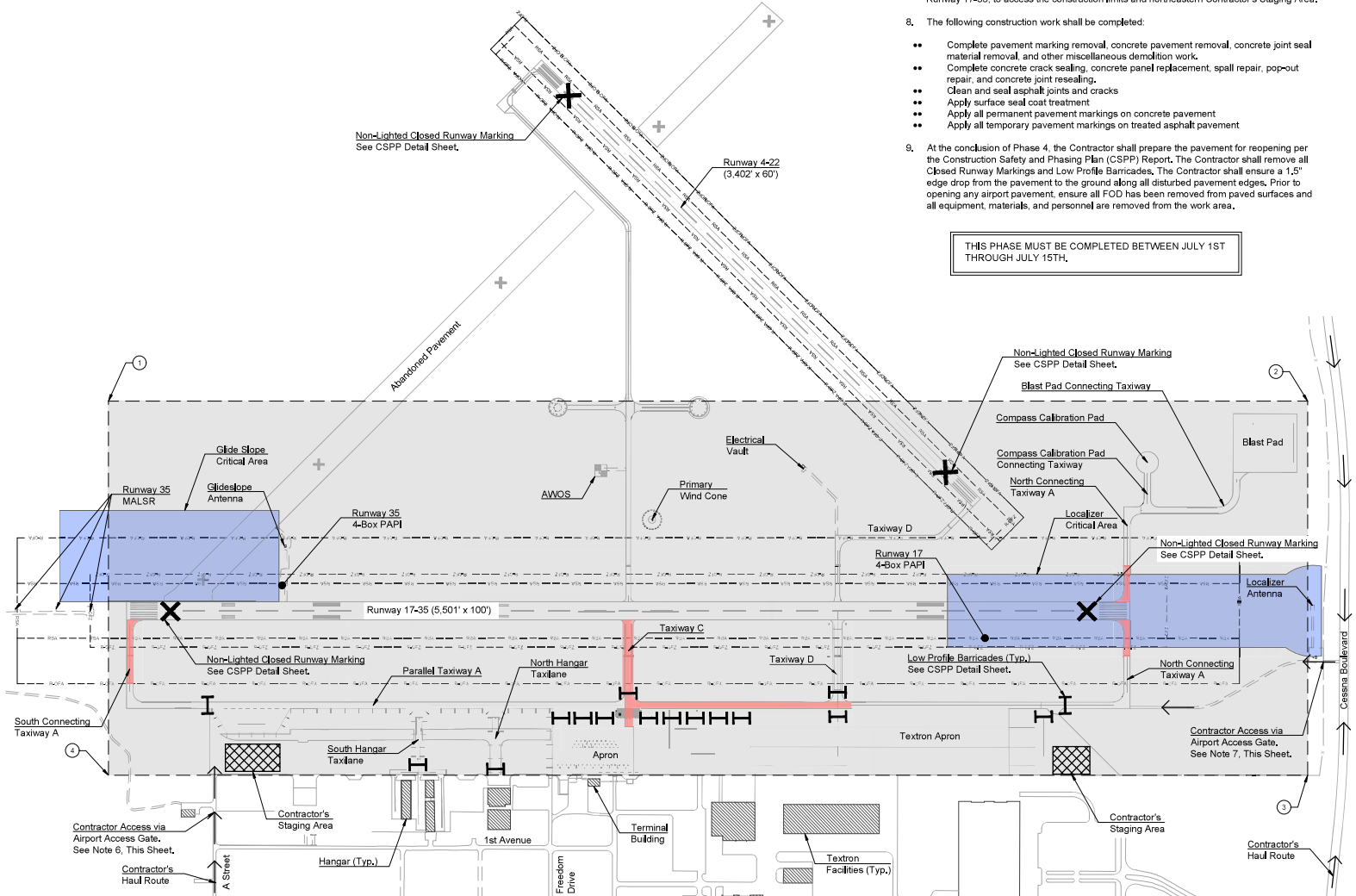
THIS PHASE MUST BE COMPLETED BETWEEN JULY 1ST THROUGH JULY 15TH.

LEGEND

- Contractor's Haul Route
- Low Profile Barricades (Symbol Does Not Denote they Number of Barricade Required)
- Closed Runway Marking
- Closed Taxiway Marking
- Contractor's Staging Area
- Construction Limits
- Critical Work Area
- NAVAID Critical Area



Runway 17-35 Safety Dimensions	
Runway Safety Area (RSA):	6,701' x 300'
Runway Object Free Area (R-OFA):	6,701' x 800'
Runway Obstacle Free Zone (R-OFZ):	5,901' x 400'
Runway 4-22 Safety Dimensions	
Runway Safety Area (RSA):	3,882' x 120'
Runway Object Free Area (R-OFA):	3,882' x 250'
Runway Obstacle Free Zone (R-OFZ):	3,802' x 250'
Taxiway A Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
Taxiway C Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
Taxiway D Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
South Hangar Taxiway Dimensions	
Taxiway Object Free Area (TL-OFA):	110' Wide
North Hangar Taxiway Dimensions	
Taxiway Object Free Area (TL-OFA):	110' Wide



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CITY OF INDEPENDENCE, KANSAS
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REVISIONS

CONSTRUCTION SAFETY AND PHASING PLAN

1.3

Construction Limits						
Point	Latitude	Longitude	Site Elevation (ft)	Obstruction Height (ft)	Obstruction Elevation (ft)	Description
1	N37° 08' 57.70"	W95° 46' 50.14"	809	25	834	Construction Limits
2	N37° 10' 02.71"	W95° 46' 49.74"	829	25	854	Construction Limits
3	N37° 10' 02.60"	W95° 46' 24.40"	824	25	849	Construction Limits
4	N37° 08' 57.60"	W95° 46' 24.81"	822	25	847	Construction Limits

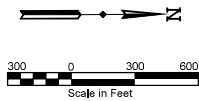
Note: Site Elevations for Points 1 - 4 are from Google Earth.

PHASE 5 CONSTRUCTION SCHEDULE (2 CALENDAR DAYS OR LESS)

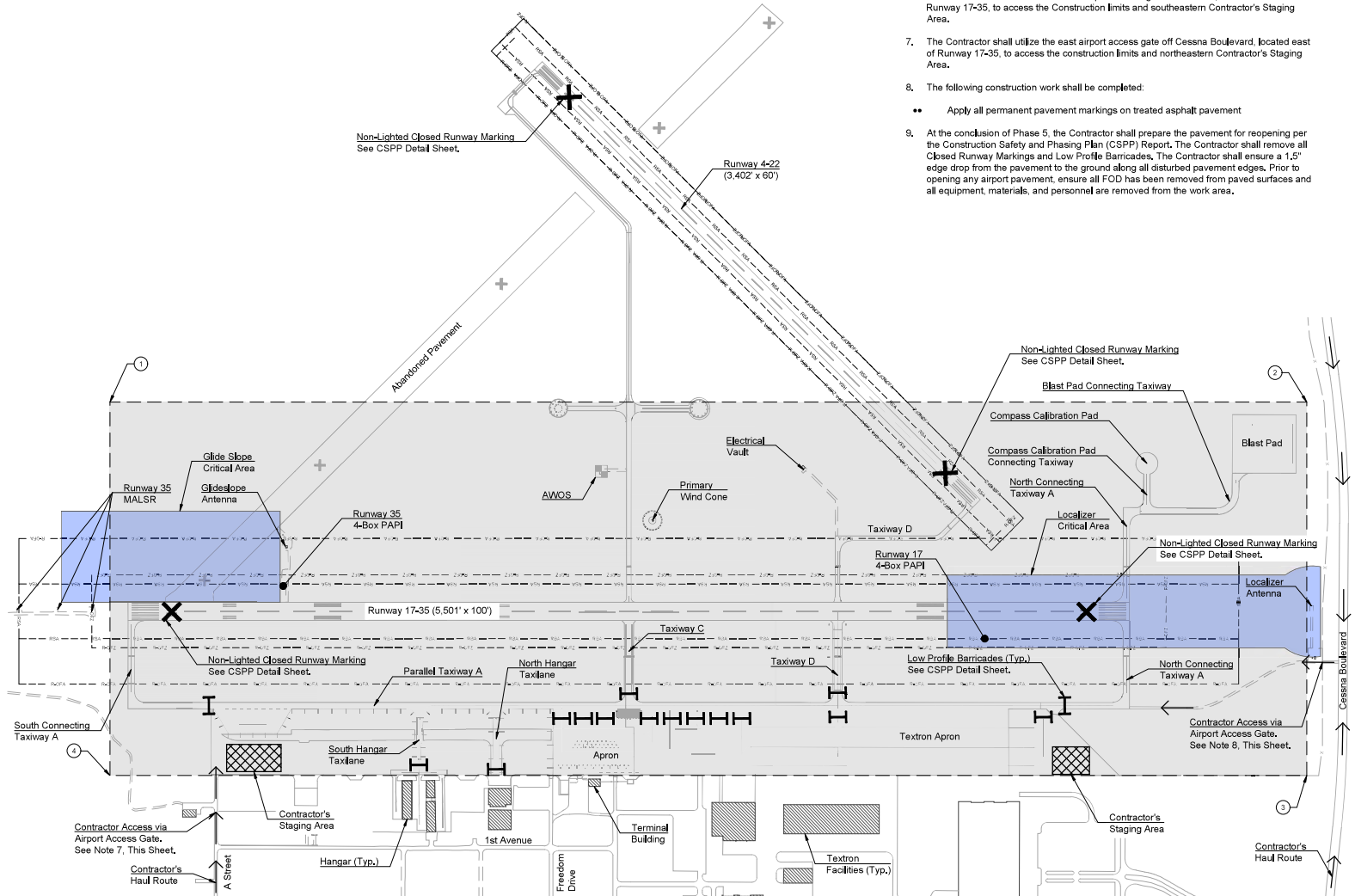
- The Independence Municipal Airport shall be **CLOSED** for the duration Phase 5.
- Runway 17-35 and Runway 4-22 shall be **CLOSED** during Phase 5.
- The Contractor shall implement the Safety Plan Compliance Document (SPCD) and prepare the airfield for CLOSURE.
- Lighted Closed Runway Markings shall be placed over the runway designation numerals on Runway 17-35. Non-Lighted Closed Runway Markings shall be placed over the runway designation numerals on Runway 4-22.
- Place Low Profile Barricades as shown on the plans.
- The Contractor shall utilize the south airport access gate off A Street, located southeast of Runway 17-35, to access the Construction Limits and southeastern Contractor's Staging Area.
- The Contractor shall utilize the east airport access gate off Cessna Boulevard, located east of Runway 17-35, to access the construction limits and northeastern Contractor's Staging Area.
- The following construction work shall be completed:
 - Apply all permanent pavement markings on treated asphalt pavement
- At the conclusion of Phase 5, the Contractor shall prepare the pavement for reopening per the Construction Safety and Phasing Plan (CSPP) Report. The Contractor shall remove all Closed Runway Markings and Low Profile Barricades. The Contractor shall ensure a 1.5" edge drop from the pavement to the ground along all disturbed pavement edges. Prior to opening any airport pavement, ensure all FOD has been removed from paved surfaces and all equipment, materials, and personnel are removed from the work area.

LEGEND

- Contractor's Haul Route
- Low Profile Barricades (Symbol Does Not Denote they Number of Barricade Required)
- Closed Runway Marking
- Closed Taxiway Marking
- Contractor's Staging Area
- Construction Limits
- Critical Work Area
- NAVAID Critical Area



Runway 17-35 Safety Dimensions	
Runway Safety Area (RSA):	6,701' x 300'
Runway Object Free Area (R-OFA):	6,701' x 800'
Runway Obstacle Free Zone (R-OFZ):	5,901' x 400'
Runway 4-22 Safety Dimensions	
Runway Safety Area (RSA):	3,882' x 120'
Runway Object Free Area (R-OFA):	3,882' x 250'
Runway Obstacle Free Zone (R-OFZ):	3,802' x 250'
Taxiway A Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
Taxiway C Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
Taxiway D Safety Dimensions	
Taxiway Object Free Area (T-OFA):	124' Wide
South Hangar Taxiway Dimensions	
Taxiway Object Free Area (TL-OFA):	110' Wide
North Hangar Taxiway Dimensions	
Taxiway Object Free Area (TL-OFA):	110' Wide



This document is preliminary in nature and is not a final signed and sealed document.

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CITY OF INDEPENDENCE, KANSAS

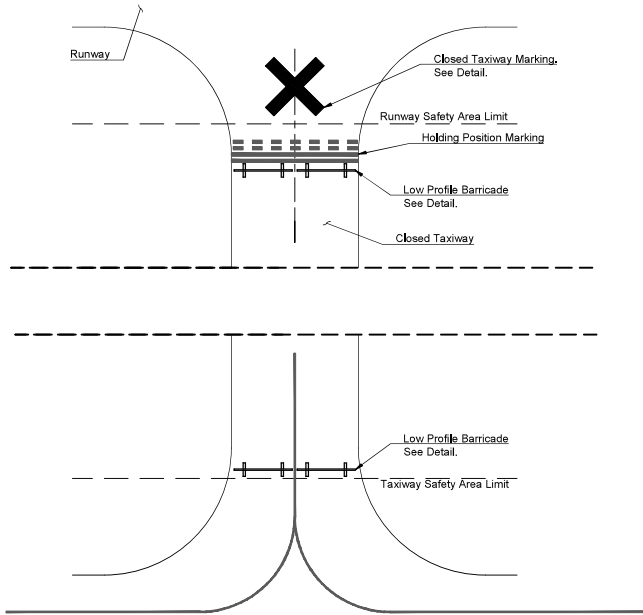
INDEPENDENCE MUNICIPAL AIRPORT (IDP)

INDEPENDENCE, KANSAS

PROJECT NO.	21584 - TO1
DRAWN BY	REM
CHECKED BY	KMS
DESIGNED BY	REM
DATE	11/17/2023
DATE	11/17/2023

CONSTRUCTION SAFETY AND PHASING PLAN

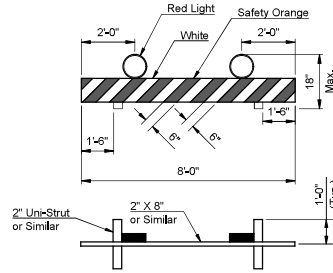
1.4



CLOSED TAXIWAY MARKING DETAIL
No Scale

NOTES:

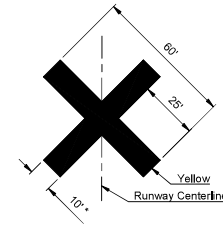
1. Paint shall not be used. Temporary materials shall be used and secured to the pavement or weighted to prevent movement. Proposed material shall be solid, i.e. snow fence shall not be permitted.



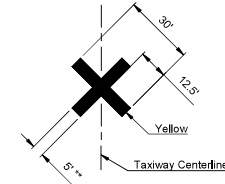
LOW PROFILE BARRICADE DETAIL
No Scale

NOTES:

1. Red light to be battery operated, Lens to be red and be able to rotate 90 degrees, either flashing or steady burning and must meet the luminance requirements of the State Department of Transportation.
2. Support braces to be securely attached to barricade.
3. Sand bags to be placed on each support brace.
4. Barricades shall be sturdy enough to remain in place when subjected to typical winds, prop wash, and jet blast.
5. Facing of barricade to be covered with highly reflective tape or paint.
6. Payment for this item will be made under the lump sum Contract bid item "Temporary Marking, Lighting, and Barricades".
7. Place barricades at maximum 12' intervals center to center and no more than 4' end to end.
8. Lights shall be spaced at a maximum of 8' center to center.
9. Contractor shall at a minimum, check all barricades and adjust as necessary at the beginning and end of each day or when directed by the RPR.



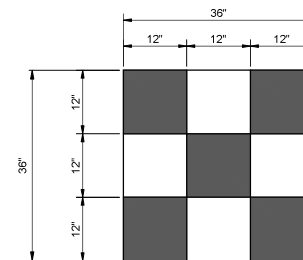
CLOSED RUNWAY MARKING
No Scale



CLOSED TAXIWAY MARKING
No Scale

NOTES:

1. The Closed Runway and Taxiway Markings shall be in accordance with the current FAA AC 150/5340-1 and AC 150/5370-2.
 2. Closed Runway and Taxiway Markings may be either approved fabric, plastic sheeting or plywood.
 3. Payment for this item will be made under the lump sum Contract bid item "Temporary Marking, Lighting, and Barricades".
 4. Sandbags shall be placed on Closed Runway and Taxiway Markings.
 5. Closed Runway Markings shall be placed at each end of the runway over the runway designation markings or, when required by construction activity, just off the runway end.
 6. Contractor shall at a minimum, provide additional weight if markings are observed moving and when directed by the Engineer or Engineer's representative.
 7. Contractor may utilize lighted runway closure marking upon request to the Engineer and approval of equipment and maintenance/operation plan submittal.
- * This dimension may be reduced to 8' to permit use of standard sheets of plywood.
- ** This dimension may be reduced to 4' to permit use of standard sheets of plywood.



FLAG DETAIL
No Scale

NOTES:

1. Flag must have a checkered pattern of International Orange and White Squares. Colors shall be in accordance with the current version of AC 150/5201-5.
2. Flag and flashing beacon required per Construction Safety and Phasing Plan (CSPP) Report.

This document is preliminary in nature and is not a final signed and sealed document.

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CITY OF INDEPENDENCE, KANSAS

INDEPENDENCE MUNICIPAL AIRPORT (IDP)

INDEPENDENCE, KANSAS

PROJECT NO.	21584 - T01
DRAWN BY	REM
CHECKED BY	KMS
DESIGNED BY	REM
REVISIONS	

DATE	11/17/2023
DATE	12/05/2023
DATE	11/17/2023
DATE	
DATE	
DATE	
DATE	
DATE	

CONSTRUCTION SAFETY AND PHASING DETAILS

1.5



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 11, 2024

Department Admin

Director Approval Kelly Passauer

AGENDA ITEM Consider canceling the April 17, 2024 Special Commission Meeting.

SUMMARY RECOMMENDATION Cancel the April 17, 2024 Special Commission Meeting

BACKGROUND We originally included in the City Commission calendar a previously approved budget worksession on April 17, 2024 at 9 AM. However, staff would like to delay this worksession and have requested that the April 17, 2024 Special Commission meeting be canceled to allow finance staff additional time to prepare. The Finance Director recommends having the first budget worksession on May 15, 2024 at 9 AM. A Special Commission meeting for that date is already on the previously approved schedule.

FINANCIAL INFORMATION N/A

SUGGESTED MOTION I move to cancel the April 17, 2024 Special Commission Meeting.

SUPPORTING DOCUMENTS

1. 2024 Previously Approved Commission Schedule

2024 City Commission Meeting Schedule

Thursday, January 11, 2024	5:30 PM	2nd Thursday (Oath of Office/Reorganization)
Wednesday, January 17, 2024	8:00 AM	Third Wednesday (Planning Retreat)
Thursday, January 25, 2024	5:30 PM	4th Thursday
Thursday, February 8, 2024	5:30 PM	2nd Thursday
Wednesday, February 21, 2024	9:00 AM	3rd Wednesday
Thursday, February 22, 2024	5:30 PM	4th Thursday
Thursday, March 14, 2024	5:30 PM	2nd Thursday
Wednesday, March 20, 2024	9:00 AM	3rd Wednesday
Thursday, March 28, 2024	5:30 PM	4th Thursday
Thursday, April 11, 2024	5:30 PM	2nd Thursday
Wednesday, April 17, 2024	9:00 AM	3rd Wednesday (Budget Worksession)
Thursday, April 25, 2024	5:30 PM	4th Thursday
Thursday, May 9, 2024	5:30 PM	2nd Thursday
Wednesday, May 15, 2024	9:00 AM	3rd Wednesday (Budget Worksession)
Thursday, May 23, 2024	5:30 PM	4th Thursday
Thursday, June 13, 2024	5:30 PM	2nd Thursday
Thursday, June 27, 2024	5:30 PM	4th Thursday
Thursday, July 11, 2024	5:30 PM	2nd Thursday
Wednesday, July 17, 2024	9:00 AM	3rd Wednesday (Optional Budget Worksession)
Thursday, July 25, 2024	5:30 PM	4th Thursday
Thursday, August 8, 2024	5:30 PM	2nd Thursday
Wednesday, August 21, 2024	9:00 AM	3rd Wednesday (Budget Worksession)
Thursday, August 22, 2024	5:30 PM	4th Thursday
Thursday, September 12, 2024	5:30 PM	2nd Thursday (Revenue Neutral Rate/Budget Hearings)
Wednesday, September 18, 2024	9:00 AM	3rd Wednesday
Thursday, September 26, 2024	5:30 PM	4th Thursday
Thursday, October 10, 2024	5:30 PM	2nd Thursday
Wednesday, October 16, 2024	9:00 AM	3rd Wednesday
Wednesday, October 23, 2024	5:30 PM	Doo Dah Parade (10/24/24)
Thursday, November 14, 2024	5:30 PM	2nd Thursday
Thursday, November 21, 2024	5:30 PM	Thanksgiving (11/28/24)
Thursday, December 12, 2024	5:30 PM	2nd Thursday
Thursday, December 19, 2024	5:30 PM	Christmas (12/24/2026 and 12/25/2026)

Meeting dates highlighted in green are regular meetings rescheduled due to conflicts with other events or holidays.



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 11, 2024

Department Finance

Director Approval Lacey Lies

AGENDA ITEM Consider approving a Grassing Package Change Order for the Central Park Sports Complex Project.

SUMMARY RECOMMENDATION Approve the Change Order

BACKGROUND This change order is for ceratin landscaping to be added at the Central Park Sports Complex near the 4-Plex and parking, summarized as follows:

- Change cool season seed/mulch on sloped sides to Bermuda sod with installation
- (Qty 16) Japanese Yew #3 Gallon evergreen shrubs for the donor plaza and flag pole area
- (Qty 3) Hot Wings Maple trees for landscaping near walkway/island
- (Qty 5) Lacebark Elm trees for parking lot islands
- (Qty 1) Oklahoma Redbud tree for parking lot island
- Compost, mulch, weed fabric, anchors, tree planting package, and installation

This change will complete the landscaping in this general area of the park and the change to sod will enable easier grow-in and maintenance of the sloped areas along the south side of the 4-Plex.

FINANCIAL INFORMATION The cost of this change order is \$18,731.45 (including a deduction for the change from seed to sod), and will be paid for with budgeted CPSC project funds. These funds are sourced from a combination of bond dollars, private donations, and grant funds.

SUGGESTED MOTION I move to accept the landscaping change order from TLC Nursery & Outdoor Living up to \$18,731.45.

SUPPORTING DOCUMENTS

1. Change Order - Landscaping Estimate
2. CENTRAL PARK - 4-PLEX - Grassing revisions and landscape proposal



TLC Nursery & Outdoor Living

1000 South 10th Street | PO Box 925 | Independence, KS

67301

1-620-331-8301 KBL#5566 OK#-6161 | info@livetlc.com |

www.livetlc.com

Estimate #1761

Sent on

Apr 08, 2024

Total

\$18,731.45

RECIPIENT:

City of Independence

120 North 6th

Independence, KS 67301

SERVICE ADDRESS:

Central Sports Complex

Independence, Kansas 67301

Product/Service	Description	Qty.	Unit Price	Total
Description of work	Change out seed/ hydro mulch to sloped area around south side ball fields. approx. 981 sq yd or 8,829 sq.ft. to be sodded to Latitude bermuda. Biodegradable staked to be installed every 5 sq ft on steep slopes to deter sluffing off. Install 3 Hot wings ample in ADA parking area and install 5' diameter tree rings with fabric and mulch. No edging is required. We will excavate out more sub grade/ gravel to allow for a larger planting area for the maples. In the three island beds, we will excavate out gravel soils to accommodate 6 trees to a depth of 3' deep and 6' wide and back fill with soil compost mix. We will install the trees ,commercial grade weed barrier and 4" of cypress mulch. Around the flag pole we will create two beds as on the drawings with natural manicured edge, soil amendments, and mulch. Plants will be Densi Yew.	1	\$0.00	\$0.00*
Bagged Cotton burr Compost	compost is for Yew bed and additional compost for tree planting	27	\$7.95	\$214.65
LM-Fabric- Commercial Grade Weed Barrier x 6' wide		235	\$2.40	\$564.00
LM-Anchor Pins		500	\$0.15	\$75.00
LM-Plants- Japanese Yew #3 Gallon		16	\$52.95	\$847.20
LM-PLants-Hot Wings Maple 2" BB	8' planted height	3	\$521.40	\$1,564.20
LM-Plants-"Lacebark" Elm 2" B&B		5	\$521.40	\$2,607.00
LM-Plants Oklahoma Redbud #2 gal		1	\$521.40	\$521.40



TLC Nursery & Outdoor Living

1000 South 10th Street | PO Box 925 | Independence, KS

67301

1-620-331-8301 KBL#5566 OK#-6161 | info@livetlc.com |

www.livetlc.com

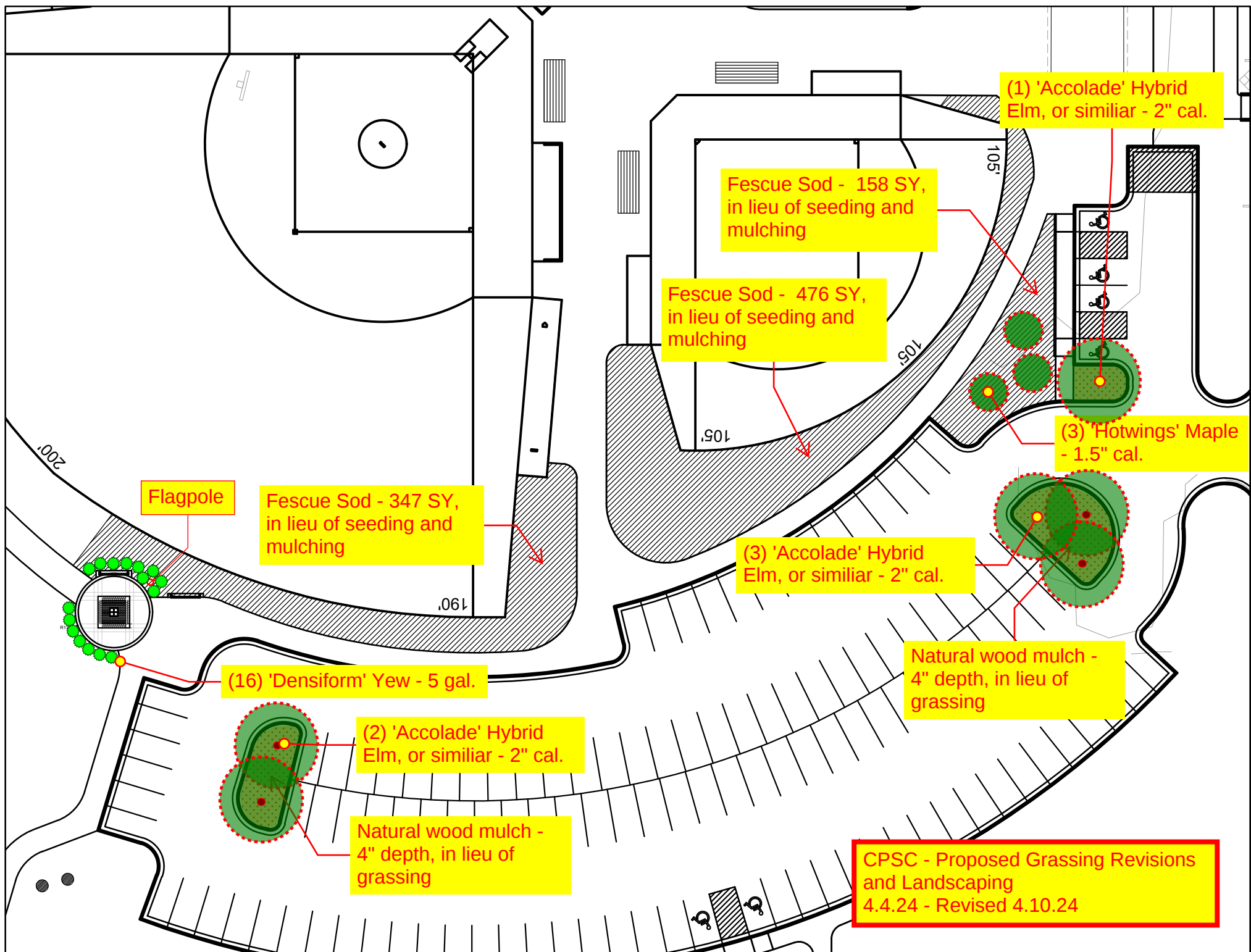
Product/Service	Description	Qty.	Unit Price	Total
LM-Tree Planting Package for B&B Trees	Package includes: 1 bag of compost, New Root Stimulator, Tree and Shrub Food, 3 Bag of mulch for a nice berm around the trunk, 2 tree stakes and tree rope, and 1 Tree Gator Irrigation bag.	9	\$62.00	\$558.00
LM-Landscape Installation	Perform landscape scope of work:	1	\$3,100.00	\$3,100.00*
Sod Install Labor	quoted price for sod install on fields is \$1.11 per sq ft or \$10.07/ sq. yd. It is agreed that sodding this area will be a major benefit long term. Willing to do his at a reduces price of .90/ sq.ft. or \$8.10 per sq. yd.	9000	\$0.90	\$8,100.00*
ECM Anchor pins-biodegradable		1500	\$0.15	\$225.00
Credit for seeding/ hydro seeding	hydro seeding rate is \$.17 pre sq.ft or \$1,561.25 take this deduction and the deduction on sod price and we are at \$.64/ sq.ft or \$5.76 per sq.yd about half the price of bidded sod at \$10.07 per sq.yd.	1	-\$1,561.25	-\$1,561.25
Bagged Cypress mulch	3 cu. ft. bags	175	\$10.95	\$1,916.25

* Non-taxable

This quote is valid for the next 30 days, after which values may be subject to change.

Subtotal	\$18,731.45
None (0.0%)	\$0.00
Total	\$18,731.45

Signature: _____ Date: _____





Presentation
CITY OF INDEPENDENCE
April 11, 2024

Department Admin

Director Approval Kelly Passauer

AGENDA ITEM Independence Flag Proposal Presentation by Mason Metcalf and Anthony Paolini.

BACKGROUND We received the attached proposal from Mason Metcalf and Anthony Paolini for an Independence Flag, who have requested to present to the City Commission. If the Commission wishes to pursue this further, we can place it on a future agenda as an action item.

SUPPORTING DOCUMENTS

1. Independence Flag Proposal
2. Independence Flag

Independence Flag Proposal

By: Mason Metcalf and Anthony Paolini

155 years. That is how long the town of Independence has been around for. From Miss Able to Mickey Mantle, Independence has had many historic events occur inside of its borders, but for these 155 years, something has been missing that would really give Independence a greater sense of individuality and belonging. What we need is a symbol to bring the community together and achieve a more cohesive populus. Now, how might we go about this? Simple.

Reveals Flag

A flag. We propose that in order to give the town of Independence the symbol that it rightfully deserves, we adopt an official flag. Now, this flag that has been unfurled in front of you is our attempt to encapsulate the essence of Independence, as hard as that may be. Obviously, the Giant I in the middle is there to denote the name, "Independence." If you look to the sides of the flag, The black and orange colors were chosen to pay homage to our town's greatest annual event, Neewollah. An added benefit of these colors is that they also match our local HS.

Now that the flag has been presented, we would like to gift it to the city of Independence if you agree with our sentiments regarding the usefulness of a unifying flag.





Presentation
CITY OF INDEPENDENCE
April 11, 2024

Department Finance

Director Approval David Schwenker

AGENDA ITEM Presentation from Four County Mental Health and Request for Liquor Tax Funds for 2024.

BACKGROUND This is the annual presentation and request from Four County Mental Health to receive the liquor tax funds for 2024.

SUPPORTING DOCUMENTS

1. Independence Liquor Funds 2024

April 11, 2024

Request
for
Liquor
Tax
Funds

FY

2024

Presented by Ginger Hill, MS, LCP, LCAC

Four County
Mental Health
Center, Inc.

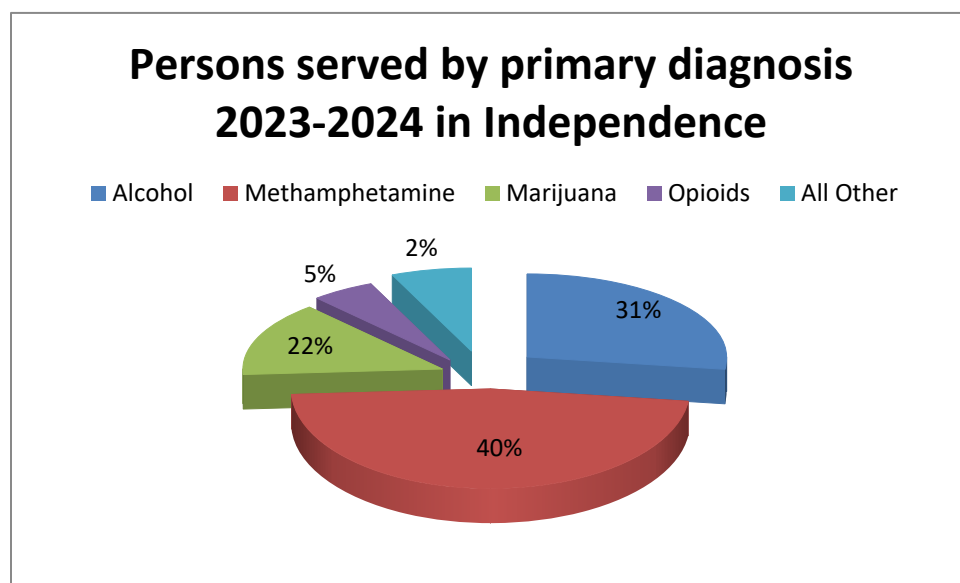
Statute KSA 79-42 a04

(d) Except as otherwise provided by this subsection, each city treasurer of a city that has a population of more than 6,000, upon receipt of any moneys distributed under this section, shall deposit the full amount in the city treasury and shall credit 1/3 of the deposit to the general fund of the city, 1/3 to a special parks and recreation fund in the city treasury and 1/3 to a special alcohol and drug programs fund in the city treasury. Each city treasurer of a city that has a population of 6,000 or less, upon receipt of any moneys distributed under this section, shall deposit the full amount in the city treasury and shall credit 1/2 of the deposit to the general fund of the city and 1/2 to a special parks and recreation fund in the city treasury. Moneys in such special funds shall be under the direction and control of the governing body of the city. Moneys in the special parks and recreation fund may be expended only for the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities. One-half of the moneys distributed under this section to cities located in Butler county shall be deposited in a special community support program and parks and recreation fund in the city treasury. Moneys in the special community support program and parks and recreation fund may be expended only for (1) the establishment and operation of a domestic violence program operated by a not-for-profit organization or (2) the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities. Moneys in the special alcohol and drug programs fund shall be expended only for the purchase, establishment, maintenance or expansion of services or programs whose principal purpose is alcoholism and drug abuse prevention and education, alcohol and drug detoxification, intervention in alcohol and drug abuse or treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.

Organizational Mission & Purpose

Four County Mental Health Center Inc. is dedicated to providing accessible, innovative services in partnership with individuals and families in our communities. Four County Mental Health Center has been serving Montgomery County residents since 1964 and has a long-lasting relationship with residents and community partners in Independence. The alcohol and drug treatment program is dedicated to achieving recovery in partnership with individuals that struggle with substance use and addiction.

Relevant data and highlights from the past year



- Methamphetamine is the number one reason for admission for the 7th year in a row and continues to present a significant concern in the Independence community.
- Since July 1, 2023, Four County completed 85 admission assessments for Independence residents. A small amount of these assessments were completed for our community's youth population below the age of 18. A total of 124 Independence residents have been served in the SUD program at FCMHC since July 1st. A total of 890 SUD services have been provided to Independence residents since July 1, 2023.
- Of the patients served, 44% received their services through the Kansas Block Grant funds. The remaining patient's services were paid with Medicaid/Medicare funds, private insurance funds, or self-pay funds.

Service Description and Provision

Four County uses the City of Independence liquor tax funding to help provide the following services to both adults and adolescents in Independence:

1. Substance Use Disorder assessment and referral
2. Substance Use Disorder treatment including individual, group, and family intervention
3. Intensive outpatient services, as available
4. Case management and Peer support services
5. Assessments and recommendations for DUI evaluations

6. Public education and prevention presentations as requested
7. Substance related crisis response services including emergency assessments and referral to detox programs
8. Care coordination activities

Fund Distribution: Four County uses liquor tax funding to fill the gap of unreimbursed care

1. **Reimbursement for services not covered by insurance or State resources:** In the fiscal year from July 1, 2023 to now, Four County has provided 890 addiction-related services at the Independence location, and a majority the services were received by individuals who were uninsured or underinsured. Four County heavily relies Substance Abuse Prevention Treatment (SAPT) funding administered by the Kansas Department of Aging and Disability Services (KDADS) to help cover these costs, but these funds are not sufficient to cover the agency's entire programming.
2. **Non-billable treatment activities:** Individuals with alcohol and drug disorders often require coordination to assure that the needs are met. This coordination includes essential communication with correctional officers, law enforcement, medical professionals, foster care agencies and family members

Training and outcome measurement

The Independence location maintains an independent license to practice substance use disorder treatment. All Four County providers are trained in evidenced practices and use ASAM criteria for assessing and determining level of need. Outcomes are measured with emphasis on improving functioning. The following are examples of outcomes that we seek to achieve with the populations served:

1. Gaining and maintaining employment
2. Improved functioning in family and relationships
3. Community involvement and participation
4. Decreased involvement with the correctional/law enforcement

Additional Benefit: By offering evaluations and treatment locally, many clients are able to maintain their work schedule with minimal disruption. In addition, intensive outpatient services help community members avoid long residential stays that can be disruptive to home and family life.

Conclusion

Four County Mental Health Center requests to receive full allotment of liquor tax distribution as in years past. Four County is dedicated to provide quality care and maintains the best interest of the

Independence community and surrounding areas. If there are additional questions, please contact Ginger Hill, Clinical Director or Steve Denny, Deputy Director.



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 11, 2024

Department Police

Director Approval David Hutchings

AGENDA ITEM Consider proclaiming April 14th through the 20th of 2024 as Public Safety Telecommunicators Week in Independence.

SUMMARY RECOMMENDATION Police Department staff recommend the Commission adopt the attached proclamation.

BACKGROUND In 1991 National Public Safety Telecommunicator week was formally recognized by Congress and is celebrated each year during the second full week of April.

FINANCIAL INFORMATION N/A

SUGGESTED MOTION I move to authorize April 14th through the 20th of 2024 as Public Safety Telecommunicator Week in Independence in recognition of the commitment to excellence the members of the Independence Police Department 911 Communications Center demonstrate daily in their service to the Independence area.

SUPPORTING DOCUMENTS

1. 2024 NPSTW Proclamation

Proclamation

National Public Safety Telecommunicators Week

April 14-20, 2024

Whereas emergencies can occur at any time that require police, fire, or emergency medical services; and,

Whereas when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

Whereas the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Independence emergency communications center; and,

Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

Whereas Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety; and,

Whereas Public Safety Telecommunicators of the Independence Police Department have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

Therefore Be It Resolved that the City Commission of Independence declares the week of April 14 through 20, 2024, to be National Public Safety Telecommunicators Week in Independence Kansas, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

IN WITNESS WHEREOFF, I have hereunto set my hand and caused the Seal of the City of Independence to be affixed. DONE at the City of Independence this 11th day of April, 2024.

Signed this 11th day of April, 2024

Tim Emert, Mayor
City of Independence, Kansas



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 11, 2024

Department Park, Zoo & Cemetery

Director Approval Scott Patton

AGENDA ITEM Consider a request from the Daughters of the American Revolution (DAR) to place a memorial plaque at Mount Hope Cemetery Mausoleum.

SUMMARY RECOMMENDATION I recommend approving the request from DAR to place a memorial plaque in honor of Sarah Guernsey at the east mausoleum in Mount Hope Cemetery.

BACKGROUND Daughters of the American Revolution (DAR) is a national non-profit organization that consists of over 190,000 members in 3,000 chapters across the country. Membership is comprised of women 18 years or older who can prove lineal, bloodline descent from an ancestor who aided in achieving American independence. The organization was founded in 1890 with the simple mission of promoting historic preservation, education and patriotism.

Sarah Guernsey, an Independence native since childhood, was sworn in as the 10th President General of the DAR in 1917, 10 days after the United States entered the First World War. During her first week in office, she formed the DAR War Relief Committee, through which she sought to organize the DAR's war relief efforts. Sarah was also responsible for many other improvements to the national organization, including achieving financial stability for the organization, lobbying for construction of the first administration building at the DAR national headquarters, and re-organizing all DAR national committees. She is widely respected as one of the most prolific women to serve as President General of the DAR, and was the first to serve a three-year term.

Locally, Mrs. Guernsey worked as Principal of Independence High School, School Board President, and Ladies Library Society President. Her efforts as Ladies Library President were instrumental in the establishment of the Independence Public Library. She also served as a leader in the State Federation of Women's Clubs.

The Independence Chapter of the DAR would like to place a bronze plaque in honor of Mrs. Guernsey on the outside of the east mausoleum at Mount Hope Cemetery, where Mrs. Guernsey is interred.

FINANCIAL INFORMATION There will be no financial cost to the City of Independence. The local chapter of the DAR will assume all costs associated with manufacturing and installing the plaque.

SUGGESTED MOTION I move to approve the request from the DAR to install a memorial plaque in honor of Sarah Guernsey on the outside of the east mausoleum at Mount Hope Cemetery.

SUPPORTING DOCUMENTS

1. Guernsey Plaque Proposal 1



This is an example of the basic shape of the plaque. The font used on this plaque would be the same as on the proposed Guernsey Plaque. The basic layout would be the same with the NSDAR Insignia at the top with Sarah Guernsey in the largest letter size. Followed by a row with her birth and death years. Then a row each for her years as the NSDAR President General and her years as the Kansas State Regent. The plaque would be bronze with the brown background and bronze lettering.

Itto would contain the Presented by. Esther Lowrey Chapter, National Society Daughters of the American Revolution. It would not contain the America 250 symbol located at the botom of this photo.

Sarah Guernsey
1860-1939

NSDAR President General
1917-1920

Kansas State Regent
1909-1917 & 1920-1923

Presented by
Esther Lowrey Chapter
National Society Daughters of the American Revolution



Proposed plaque would be placed to the left of the front door of the Mt Hope Abbey (East) Mausoleum on Oak Street.



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 11, 2024

Department Housing

Director Approval April Nutt

AGENDA ITEM Consider adopting Resolution 2024-011 in support of First Step Builder's application to Kansas Housing Resources Corporation for funding through the Kansas Housing Investor Tax Credit program.

SUMMARY RECOMMENDATION The Independence Housing Authority recommends the Mayor sign Resolution 2024-011 in support of First Step Builder's application to Kansas Housing Resources Corporation for funding through the Kansas Housing Investor Tax Credit program.

BACKGROUND Kansas Housing Resources Corporation has funds available for Moderate Income Housing units through their Housing Investors Tax Credit program. \$8 million annually is set aside for counties less than 75,000 constructing units for moderate-income housing. Each housing unit may be awarded a maximum of \$30,000. First Step Builders is interested in constructing five homes meeting the moderate-income guidelines in the Jefferson Subdivision.

FINANCIAL INFORMATION There is no financial impact to the City's budget.

SUGGESTED MOTION I move to adopt Resolution 2024-011 in support of First Step Builder's Kansas Investor Tax Credit application.

SUPPORTING DOCUMENTS

1. Resolution 2024-011 - City Supprt 1st Step Builders HITCA

RESOLUTION NO. 2024-011

A RESOLUTION FOR THE CITY OF INDEPENDENCE, KANSAS AUTHORIZING THE SUPPORT OF FIRST STEP BUILDERS IN REQUESTING KANSAS HOUSING INCOME TAX CREDITS (KHITC).

WHEREAS, the City of Independence has seen an increase in dilapidated and vacant single and multi-family residential units in the City; and

WHEREAS, many of the residential units that are dilapidated or vacant have not yet been rehabilitated or torn down, this has caused a shortage of housing needed for both permanent and temporary residents of moderate income; and

WHEREAS, working with developers to incentivize new construction continues to be a challenge due to the increased costs to construct new housing units; and

WHEREAS, the City of Independence has recently experienced growth in the local economy with the addition of Bartlett-Savage, now exacerbating the shortage of permanent and temporary housing, causing personal hardships, increasing costs of construction, and making it difficult for the City to attract and retain needed citizens, creating an economic emergency for the City.

NOW THEREFORE BE IT RESOLVED, by the City Commission of Independence, KS, in their support of First Step Builders LLC and its staff to file an application with KHRC pursuant to the Kansas Housing Income Tax Credit request for proposals for 2024 in accordance with and consistent with the terms and requirements thereof.

PASSED AND ADOPTED BY THE CITY COMMISSION OF INDEPENDENCE, KANSAS THIS 11TH DAY OF APRIL 2024.

Tim Emert, Mayor

ATTEST:

David Schwenker, City Clerk



Report
CITY OF INDEPENDENCE
April 11, 2024

Department Admin

Director Approval Kelly Passauer

AGENDA ITEM City Board Minutes

BACKGROUND

SUPPORTING DOCUMENTS

1. Approved February 26, 2024 IHPRC Minutes
2. March 5, 2024 PZ Minutes Amended (Unsigned)

Monday, February 26, 2024
Historic Preservation Resource Commission
Meeting Minutes

Members Present: Darin Axthelm, Brea Sanford, Tim White, Jason Rutledge, Gary Hogsett, Brett Richards, Bill Gour

City Staff: David Cowan

Ex Officio: Tabatha Snodgrass, Lisa Wilson

Absent:

Special Guest: Miranda Bruening, April Nutt via phone

Darin called the meeting to order.

Bill Gour motioned to approve the minutes of the January 22, 2024 meeting as presented. Tim White seconded the motion and all gave their approval.

A.) Consider a sign application at 223 North Pennsylvania Avenue

It was reported to the City of Independence that there was a possible sign issue at Indy Vapes. The owner of the store had asked the IHPRC to adjourn this decision until the March meeting. Discussion was had on the various sections of the Standards for Rehabilitation that were not being followed by the Indy Vapes signage. SHpO research shows that the transom windows were covered according to photographs from 1987. It was changed with some kind of material to make it look like it was still a transom window. The sign also does not comply with the size regulations that are already in place. Ex Officio Lisa Wilson suggested sending out an email with signage regulations downtown to area sign makers in order to help remind them on what the rules are. Brett Richards feels that the content of the sign is more inappropriate for the district than anything. After some conversation, Jason Rutledge moved to deny the owners of Indy Vapes their sign request. Bill Gour seconded the motion and all were in favor.

B.) Consider a Certificate of Appropriateness and a sign permit for 224 West Main Street, or the former O'Reilly Building.

MCAP is planning on moving into the old O'Reilly building. The owner has gone to Planning and Zoning to amend the commercial district already. The building is not a contributor to the downtown historic district, but it is one of the first buildings visitors see as they are coming into the downtown area on Main Street. The group found no issue with the owner's design plans. Gary Hogsett moved to approve the Certificate of Appropriateness and the sign permit. Tim White seconded the motion. All were in favor.

Miranda Bruening then asked if the group would be okay if a mural would be appropriate on the side of the Messengers building. Some were in agreement that a mural would look great, while others were more reluctant and voiced their opinions to the negative.

Discussion:

A.) It was apparent upon inspection that the "concrete" in question at Uncle Jack's was actually stone, so it cannot be painted. The stone in places has been replaced with concrete slabs which have been skim coated. The owner has realized that he does not want to deal with that at this time, so he withdrew his request. David Cowan said that the owner would be going to the Planning and Zoning committee to get approval for the signage on the outside of the windows at Uncle Jack's.

B.) SHpO and City Staff have been talking about grant opportunities that could be used to update the inventory of historic buildings in the City. Bruening suggests that this could be a community project, as well. She suggests utilizing an intern for the research leg of the project and feels that it should take about two months of research and work, and should take a year or so to complete. David advised the Committee that he would begin working on writing up a grant proposal for the project.

C.) April Nutt spoke via phone about the Land Bank owned property at Sixth and Main Streets. She said they are working with an individual drive-thru restaurant that will not be serving food (drinks). She has no idea of the plans, construction, etc. City Staff was just giving the Committee a heads up that it is coming. In the downtown ordinance code, facade must be bricked, but this would be a modern type of business with a different type of footprint. Darin Axthelm is against the new business, as he felt it does not fit within the historic district. Tim White felt that if they're not tearing down a building, then it shouldn't matter. Brett Richards felt that it would detract, as people cannot walk up to the business.

D.) Discussion was had about creating a policy about the historic signage for homes to outline what the guidelines are. David Cowan reached out to Brea Sanford and asked if she could find any information in her files about a policy like this, as Ken Brown had told him that the IHPRC had one years ago.

E.) Bruening gave a quick update on the Trident owned buildings downtown. The Indy Books store will be going out for bid in March. The Hair Plus building that had been damaged in a fire in February would be ok. There is a bit of soot covering everything in the area and there is a bit of charring. The plans for it will continue. Trident and Bruening are still waiting for approval on the Stanford Building and the Committee was also told that the Masonic Hall will get a new roof, new windows and doors as well. The building retains a Heritage Trust grant.

Minutes of the Planning and Zoning Commission/Board of Zoning Appeals's March 5, 2024 Meeting

I. Call to Order

Lisa Richard, Vice-Chairperson, called the Planning Commission/Board of Zoning Appeals meeting to order. Rachel Lyon came in at 5:45 pm.

Present: Lisa Richard, Kym Kays, Rita Ortolani, Gary Hogsett, Tim Haynes, Michelle Anderson, Mary Jo Meier

Absent: Rachel Lyon, Butch Holum

Guests: April Nutt, Lisa Wilson, Brad May, Scott Smith

II. Minutes

- a. Consider approving minutes of the February 6, 2024 Planning Commission/Board of Zoning Appeals meeting.

Motion:

On the motion of Tim Haynes, seconded by Gary Hogsett the Commission approved the February 6, 2024 Planning Commission/Board of Zoning Appeals meeting minutes.

Aye: Michelle Anderson, Tim Haynes, Mary Jo Meier, Lisa Richard, Gary Hogsett, Kym Kays, Rita Ortolani

Nay: None

III. Board of Zoning Appeals (Does not include outside City appointments)

- a. Public Hearing to consider a variance request for the size and number of detached signs in an R-3, low-density multifamily dwelling district at 215 N. Park Blvd.

Lisa Richard opened the public hearing.

Angela Renfro explained that the church had been given a donation and they wanted to put in a new school sign that is large enough to be seen at the elevation of the schoolyard.

Motion:

On the motion of Rita Ortolani, seconded by Tim Haynes the Commission approved a variance request to allow a second sign on church property and a variance to allow the school sign to be 32 square feet in size.

Aye: Michelle Anderson, Tim Haynes, Mary Jo Meier, Lisa Richard, Rita Ortolani

Nay: None

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- b. Public Hearing to receive comments on a variance request to reduce the setback(s) in a C-2, commercial services district at 1609 N. Pennsylvania Avenue.

Lisa Richard opened the public hearing.

Brad May asked if the zoning regulations require a wall to be left standing to build in the same footprint on the building premises.

Kelly Passauer stated that if the applicant goes through a variance process for a setback it eliminates the need to do that.

Motion:

On the motion of Tim Haynes, seconded by Lisa Richard the Commission approved a 14-foot variance off the alley behind 1609 N Pennsylvania Avenue.

Aye: Michelle Anderson, Tim Haynes, Rachel Lyon, Mary Jo Meier, Lisa Richard, Rita Ortolani

Nay: None

IV. Planning Commission

- a. Public Hearing to consider a text amendment relating to "Restaurants, drive-in" in the C-3 Central Business District.

Rachel Lyon opened the public hearing.

Rachel Lyon let the board members know she is the real estate agent for this property and would be abstaining.

Lisa Richard let the board members know she has been involved in conversations about this issue and that she is a member of the Landbank Committee.

Gary Hogsett let the board members know he is a member of the Landbank Committee.

April Nutt said that the Landbank Committee owns property at 201 E Main Street that does affect this district. The potential intent is to provide a drive-through restaurant that does not serve food. This will include walk-ups.

Kelly Passauer stated that there is currently a definition for a drive-in establishment but not one for a drive-through establishment. A conditional use permit would be required in the C-3 district where any property owners within 200 feet are notified of a public hearing.

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Motion:

On the motion of Tim Haynes, seconded by Mary Jo Meier the Commission, based on the statements included in the staff recommendation, recommended the City Commission modify the permitted and conditional use table to add "Restaurants, drive-through" as a conditional use in the C-3 district and a permitted use in the C-2 and C-4 districts, and to add a definition of "Restaurants, drive-through" as "An establishment whose primary purpose is the sale, dispensing or serving of food, refreshments, ice, or beverages in automobiles, including those establishments where customers may serve themselves, except that this shall not include offering or selling food or beverages for consumption on the premises in parked motor vehicles."

Aye: Michelle Anderson, Tim Haynes, Mary Jo Meier, Lisa Richard, Gary Hogsett, Kym Kays, Rita Ortolani

Nay: None

Abstain: Rachel Lyon

- b. Public hearing(s) to receive comments to consider rezoning a tract of land at 408 South 8th Street from R-3, low density multifamily dwelling district to R-5, high density multifamily dwelling district; and to receive comments on a request for a conditional use permit for an "Accessory use not located on the same lot or contiguous lot as the principal building or principal use served per 607.1.d.", in an R-3, low density multifamily dwelling district at 408 South 8th Street. The specific accessory use requested is an outbuilding to serve the primary structure located across the alley at 401 South Penn Avenue, which is in an R-5, high density multifamily dwelling district.

Rachel Lyon, Chairperson, opened the public hearing.

Rita Ortolani let the board members know she is a member of the Housing Authority Board.

Brad May stated that his concern is that the Housing Authority would build another low income housing structure.

Kelly Passauer explained that an R-3 district is zoned for single-family, duplexes and triplexes. The lot is not big enough to build an R-5 structure which is a higher density but the same single-family structures as mentioned would still be allowed.

April Nutt said there are currently no plans to build on the lot but it could come up on future plans.

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Brad May asked how that could be so with the shed being used in R-5.

Kelly Passauer stated that if there were a house built there the accessory use would have to go back to the house.

Motion:

On the motion of Lisa Richard, seconded by Tim Haynes the Commission approved the rezoning of 408 S. 8th Street from R-3 to R-5 with a conditional use permit for an "Accessory use not located on the same lot or contiguous lot as the principal building or principal use served per 607.1.d. with the following additional provisions:

- a. Must be located on an adjacent lot to the principal building or principal use served, excluding public rights-of-way.**
- b. Must be located in the same zone as required for the principal building or principal use it serves.**
- c. Must be under the same ownership as the principal building or principal use served.**
- d. Must be located at the rear of the adjacent lot if there is access thereto.**

Aye: Michelle Anderson, Tim Haynes, Rachel Lyon, Mary Jo Meier, Lisa Richard, Gary Hogsett, Kym Kays, Rita Ortolani
Nay: None

- c. Consider a preliminary plat for Jefferson Subdivision.**

Rachel Lyon opened the public hearing.

Rita Ortolani reminded the board members that she is on the housing board.

Tim Haynes asked if a sidewalk was included on 11th Street. The engineer stated it was not. After further investigation, it was noted by the engineer that a sidewalk is included in the plans.

Lisa Richard wants it noted that her vote for approval will only count if the sidewalk stays in the plan.

Motion:

On the motion of Tim Haynes, seconded by Lisa Richard the Commission approved the preliminary plat for Jefferson Subdivision.

Aye: Michelle Anderson, Tim Haynes, Rachel Lyon, Mary Jo Meier, Lisa

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Richard, Gary Hogsett, Kym Kays, Rita Ortolani

Nay: None

- d. Consider a final plat for Jefferson Subdivision.

Rachel Lyon opened the public hearing.

Rita Ortolani reminded the board members that she is on the housing board.

Lisa Richard wants it noted that her vote for approval will only count if the sidewalk stays in the plan.

Motion:

On the motion of Gary Hogsett, seconded by Tim Haynes the Commission approved the final plat for the Jefferson Subdivision of Highland Park Addition.

Aye: Michelle Anderson, Tim Haynes, Rachel Lyon, Mary Jo Meier, Lisa

Richard, Gary Hogsett, Kym Kays, Rita Ortolani

Nay: None

- e. Consider initiating a public hearing for a text amendment relating to "Shipping containers" in the C-4, highway commercial district.

Motion:

On the motion of Rita Ortolani, seconded by Rachel Lyon the Commission approved setting a public hearing at the April 2, 2024 Planning Commission/Board of Zoning Appeals meeting for a text amendment relating to "Shipping Containers" in the C-4, highway commercial district.

Aye: Michelle Anderson, Tim Haynes, Rachel Lyon, Mary Jo Meier, Lisa

Richard, Gary Hogsett, Kym Kays, Rita Ortolani

Nay: None

V. Discussion

Kelly Passauer let the board know that on April 9, 2024, there will be a Comprehensive Plan public forum at 5:00 pm in the Civic Center at Memorial Hall.

City Staff has been asked about having a Moratorium on sign regulations in the downtown until the City code is revised after the Comprehensive Plan has been approved. This will be discussed at the April 2nd meeting.

VI. Adjournment

Motion:

On the motion of Tim Haynes, seconded by Mary Jo Meier the Commission adjourned the meeting.

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**Aye: Michelle Anderson, Tim Haynes, Rachel Lyon, Mary Jo Meier, Lisa
Richard, Gary Hogsett, Kym Kays, Rita Ortolani
Nay: None**

Rachel Lyon, Chairperson

Kim Kayes, Secretary